

WILDWOOD BOARD OF EDUCATION
WILDWOOD HIGH SCHOOL AUDITORIUM
WEDNESDAY, JANUARY 6, 2021
5:30 PM WORK SESSION
6:00 PM REORGANIZATION/REGULAR BUSINESS

REORGANIZATION/REGULAR MEETING

ANNUAL BOARD ORGANIZATION MEETING

The reorganization meeting was called to order at _____ by, Jason Fuscellaro, Business Administrator/Board Secretary.

Flag Salute

All will rise and participate in the Pledge of Allegiance

Open Public Meeting Statement

Adequate notice of this meeting has been provided in compliance with Chapter 231 Laws of 1975, by virtue of the fact that notifications were sent to the Press of Atlantic City, the Cape May County Herald, and the City Clerk on December 23, 2020.

Oath of Office/Swearing in New Members

The School Solicitor will administer the school board oath to new board members and to sending district representatives.

ROLL CALL:

	Bannon		Kieninger		Murray
	Phillips		Quinlan		Rulon
	Sharpe		Taylor		Troiano
	NW Rep		WC Rep		

Open Public Meeting Statement

Adequate notice of this meeting has been provided in compliance with Chapter 231 Laws of 1975, by virtue of the fact that notifications were sent to the Herald, the Press of Atlantic City, and the City Clerk on January 3, 2020.

Public Discussion Regarding Agenda Items

Up to fifteen minutes will be given to the public for discussion of AGENDA ITEMS ONLY with each speaker limited to three minutes.

Roll Call Information: 2021 Wildwood Board of Education:

WBOE BOARD MEMBER	TERM EXPIRES	SENDING DISTRICT REPRESENTATIVES
R. Todd Kieninger	12/31/2021	North Wildwood BOE
Roberta Joy Taylor	12/31/2021	Wildwood Crest BOE
Ernest Troiano III	12/31/2021	<i>To be confirmed January 6, following sending districts reorganization meetings.</i>
Carol Bannon	12/31/2022	
Mary Rulon	12/31/2022	
Josephine Sharpe	12/31/2022	

Joseph Murray	12/31/2023	
Kelly Phillips	12/31/2023	
Lynn Quinlan	12/31/2023	

Election of President:

Board Secretary asks for nominations for the position of President.

Motioned by _____, seconded by _____,

_____ is nominated for the position of President.

Motioned by _____, seconded by _____,

_____ is nominated for the position of President.

A roll call for _____ as President is taken.

Roll Call:

	Bannon		Kieninger		Murray
	Phillips		Quinlan		Rulon
	Sharpe		Taylor		Troiano
	NW Rep		WC Rep		

Conduct of the meeting will be conveyed to the Board President.

Election of Vice President:

Board Secretary asks for nominations for the position of Vice President.

Motioned by _____, seconded by _____,

_____ is nominated for the position of Vice President.

Motioned by _____, seconded by _____,

_____ is nominated for the position of Vice President.

A roll call for _____ as Vice President is taken.

Roll Call:

	Bannon		Kieninger		Murray
	Phillips		Quinlan		Rulon
	Sharpe		Taylor		Troiano
	NW Rep		WC Rep		

Appointment of Delegates

The Board President will designate appointments to serve as delegates to the Cape May County School Boards Association (CMCSBA) and to the New Jersey School Boards Association (NJSBA)

REORGANIZATION ITEMS 1. THROUGH 7. APPROVED BY CONSENSUS AGENDA

MOTION: _____

SECOND: _____

	Bannon		Kieninger		Murray
	Phillips		Quinlan		Rulon
	Sharpe		Taylor		Troiano
	NW Rep		WC Rep		

It is recommended that the Board approve the following items:

1. Appoint Board Secretary

That Jason Fuscellaro be appointed as Board Secretary.

2. Adopt Rules of Order/Parliamentary Procedure

That the Wildwood Board of Education adopt "Parliamentary Procedure at a Glance" as its authority on parliamentary procedure.

3. Code of Ethics/Training Session

That the Wildwood Board of Education adopt the Code of Ethics for School Board Members contained within the School Ethics Act, C1781 P.L. 2001.;

RESOLVED, that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Wildwood Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

4. Open Public Meeting Resolution

That the following resolution be used and referenced in opening all meetings of the Board of Education:

Adequate notice of this meeting has been provided in compliance with Chapter 231 Laws of 1975, by virtue of the fact that notifications were sent to the Herald, the Press of Atlantic City, and the City Clerk on (date).

RESOLVED that the Wildwood Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held in the Wildwood High School Library, located at 4300 Pacific Avenue, Wildwood, NJ 08260, work session at 5:30 p.m., regular business at 6:00 p.m. unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED that the Board of Education does hereby designate the Herald and The Press of Atlantic City as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.

- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

5. Closed Session Resolution

That the following resolution be used and referenced for entering into closed session, when necessary, by the Board of Education:

In accordance with N.J.S.A.10:4-12.b of the Open Public Meetings Act, and Board of Education Resolution, due to matters involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- Confidential financial matters;
- Other:

The Board of Education will now enter closed session to deliberate these matters and shall disclose the closed session discussions to the public at the conclusion of the matters in question. It is anticipated that the Board will return to Open Session at approximately XXX p.m. Formal action may be taken on these items by the Board of Education upon returning to Open Session.

6. Board Policies/Regulations

That the Board adopt all existing Board Policies and Regulations.

7. Doctrine of Necessity

That the following resolution be used and referenced when required:

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set for the in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

Being no further reorganization business, the Board will move to regular session.

REGULAR BUSINESS

ROLL CALL					
	Bannon		Kieninger		Murray
	Phillips		Quinlan		Rulon
	Sharpe		Taylor		Troiano
	NW Rep		WC Rep		

Public Discussion Regarding Agenda Items

Up to fifteen minutes will be given to the public for discussion of AGENDA ITEMS ONLY with each speaker limited to three minutes.

AGENDA ITEMS A1 THROUGH A9 APPROVED BY CONSENSUS AGENDA (Sending districts may vote on these) *Denotes motions that sending districts are permitted to vote on.***

MOTION:			SECOND:		
	Bannon		Kieninger		Murray
	Phillips		Quinlan		Rulon
	Sharpe		Taylor		Troiano
	NW Rep		WC Rep		

Board Secretary Certification

Pursuant to N.J.S.A. 6:23-2.11 (c), I certify that as of December 31, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

****A1. Approve Minutes**

The Board Secretary recommends:
that the Board approve the minutes of the December 16, 2020 regular and closed session meetings.

****A2. December Payments, Addendum**

The Board Secretary recommends:
that the Board approve the additional payments from and to accept the final payment list from December 2020, in the amount of \$1,185,230.21

Fund 10	General Acct.	\$	1,049,045.15
Fund 20	Grants Acct.	\$	88,235.82
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria	\$	0.00
Fund 62	Health Benefits	\$	0.00
Fund 90	Payroll Agency	\$	47,949.24

****A3. January Payments**

The Board Secretary recommends:
that the Board approve the following payments totaling \$242,171.34 from the January 6, 2021 bill list, as follows:

Fund 10	General Acct.	\$	129,184.06
Fund 20	Grants Acct.	\$	112,987.28
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria	\$	0.00
Fund 90	Payroll Agency	\$	0.00

****A3. Approve Board Report of Receipts and Expenditures**

The Business Administrator and the Superintendent recommend:
that the Board approve the Board Report of Receipts and Expenditures in accordance with N.J.S.A. 18A:17-8 and 18A:17-9 for the month of November 2020. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of November 2020.

****A4. Approve Board Secretary's Report /Board of Education Certification**

The Business Administrator and the Superintendent recommend:
that the Board approve the Board Secretary's Report for the period ending December 31, 2020. Pursuant to N.J.A.C. 6:23-2.11(c), the Wildwood Board of Education certifies that as of December 31, 2020, after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.11(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

****A5. Approve Grant Application: Addressing Student Learning Loss**

The Supervisor of Curriculum and Instruction and the superintendent recommend: that the Board approve the submission of the Addressing Student Learning Loss grant application to the NJDOE in the amount of \$156,425.00 for the period April 1, 2021 through August 31, 2022.

****A6. Approve Participation in Education Cooperative Pricing System: Resolution #26EDCP**

The Business Administrator and the Superintendent recommend: that the Board approve a resolution authorizing participation in a cooperative pricing agreement with Education Services Commission of Morris County under resolution #26EDCP, as follows:

WHEREAS N.J.S.A 40A:11-11(5) authorized contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Educational Services Commission of Morris County, hereinafter referred to as the "Lead Agency", has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of work, materials and supplies; and

WHEREAS the Wildwood City School District within the County of Cape May, New Jersey, desires to participate in the Educational Cooperative Pricing System.

NOW THEREFORE, BE IT RESOLVED, on the 6th day of January by the Wildwood City Board of Education, as follows:

AUTHORITY

As directed by N.J.S.A. 18A-18A-11 eq seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related foods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Wildwood City School District shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A 40A:11-1 eq seq) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

***A7. Approve Time & Material Package Enrollment: Educational Data Services, Inc.**

The Business Administrator and the Superintendent recommend: that the Board approve enrollment in Education Data Services, Inc. Time and Material Bid Package Enrollment at the rate of \$2,000 per year. This enrollment package will expire March 31, 2022.

****A8. Approve Second Reading of New and Revised Policies and Regulations**

The Business Administrator and the Superintendent recommend: that the Board approve second reading of the policies and regulations as listed below:

Policy/Bylaw/Regulation #	Policy/Bylaw/Regulation Title
P1620	Administrative Employment Contracts (M) (Revised)
P2431	Athletic Competition (M) (Revised)
R2431.1	Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
P 2451	Adult High School (M) (Revised)
P 2464	Gifted and Talented Students (M) (Revised)
P & R 5330.05	Seizure Action Plan (M) (New)
P 6440	Cooperative Purchasing (M) (Revised)
P & R 6470.01	Electronic Funds Transfer and Claimant Certification (M) (New)
P & R 7440	School District Security (M) (Revised)
P 7450	Property Inventory (M) (Revised)
P & R 7510	Use of School Facilities (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
RESTART AND RECOVERY PLAN POLICY GUIDES	
Policy/Bylaw/Regulation #	Policy/Bylaw/Regulation Title
P1648	Restart and Recovery Plan (M) (Revised)
P1648.02	Remote Learning Options for Families (M) (New)
P1648.03	Restart and Recovery Plan - Full Time Remote Instruction (M) (New)

****A9. Authorize Asset Disposal**

The Business Administrator and the Superintendent recommend:
that the Board approve the disposal of assets determined to be obsolete or damaged and of no further use to the district, as per the attached.

AGENDA ITEMS B1 APPROVED BY CONSENSUS AGENDA

MOTION:		SECOND:	
	Bannon		Kieninger
	Phillips		Quinlan
	Sharpe		Taylor
			Murray
			Rulon
			Troiano

B1. Approve FMLA/Leave of Absence

The Middle/High School Principal and the Superintendent recommend:
that employee #4460, be granted a FMLA leave of absence beginning April 19, 2021 through June 1, 2021.
Employee #4460 will not use any accumulated days during this leave and said leave will be without pay.

REPORTS:

Security and Fire Drills

The Security and Fire Drill Practice lockdowns were conducted as follows:

Wildwood Middle/High School

WMS/HS, Fire 12/03 & 07/2020
WMS/HS, Security 12/14 & 17/2020

Glenwood Avenue Elementary School

Glenwood, Fire 12/15 & 22/2020
Annex, Fire 12/15 & 22/2020
Glenwood, Security 12/21 & 22/2020
Annex, Security 12/21 & 22/2020

Report from Student Council and/or Other Student

Student should stand and give report.

Reports to Board

1. Board Committee Reports
2. Administration Reports
3. W.E.A. Representative
4. Home and School Representative
5. Support Education in the Wildwoods
6. Parent Teacher Connection

Information and Proposal Item(s) for Board Discussion

Future Dates

The reorganization and regular meetings of the Board will be held on **Wednesday, February 17, 2021**, at 5:30 p.m. the Wildwood High Auditorium. In the event that Covid-19 restrictions are in place, this may be a virtual meeting and login details will be available on the district website.

Public Discussion

It is requested that any person wishing to speak to the Board, stand, and give his/her name and topic they wish to speak on.

Superintendent’s Report

Closed Session (as necessary)

In accordance with N.J.S.A.10:4-12.b of the Open Public Meetings Act, and Board of Education Resolution, due to matters involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- Confidential financial matters;
- Other:

The Board of Education will now enter closed session to deliberate these matters and shall disclose the closed session discussions to the public at the conclusion of the matters in question. It is anticipated that the Board will return to Open Session at approximately.

Formal action ____ may / ____ may not be taken on these items by the Board of Education upon returning to Open Session.

OPEN		MOTION		SECOND
CLOSE				

Other Matters in Need of Immediate Attention

ADJOURNMENT		MOTION		SECOND

**WILDWOOD BOARD OF EDUCATION
WILDWOOD HIGH SCHOOL AUDITORIUM
WEDNESDAY, JANUARY 6, 2021**

ADDENDUM

****A10. Payment of Cafeteria Bill**

The Business Administrator and the Superintendent recommend:
that the Board approve the payment of the cafeteria bill to Chartwells in the amount of \$72,129.26 for the month of December 2020.

****A11. Approve Re-Revised 2020-2021 School Calendar**

The Superintendent recommends:
that the Board approve the re-revised 2020-2021 School Calendar, as submitted

****A12. Approve Transfers**

The Board Secretary recommends:
that the Board approve the following transfers for the month of December 2020:

FROM:		
11-000-222-300-10-000	Educ Media-Purch Prof Svcs-EL	602.67
11-000-222-300-20-000	Educ Media-Purch Prof Svcs-MS	564.27
11-000-222-300-30-000	Educ Media-Purch Prof Svcs-HS	564.27
		1,731.21
TO:		
11-000-222-600-10-000	General Supplies-Elem	602.67
11-000-222-600-20-000	General Supplies-MS	814.27
11-000-222-600-30-000	General Supplies-HS	314.27
	Library Books	1,731.21
	Total Transfers	1,731.21
	Special Revenues	
FROM:		
20-231-100-101-10-000	TITLE I SALARY ES	25,414.00
TO:		
20-231-100-106-20-000	TITLE I SALARY AIDE MS	25,414.00
	To reflect Title I Grant Amendment	
	Special Revenues Total Transfers	25,414.00

****A13. Approve Athletic Game Worker Positions**

The Assistant Principal/Athletic Director recommend and the Superintendent recommend:
that the following individual(s) be approved as athletic workers (Includes positions of Site Manager, Security, Gate Attendant, Clock Operator, Official Scorer, Announcer, etc.) for athletic events during the 2020-2021 school year and be paid in accordance with the approved rate schedule.

David Perro

Aaron Segin

****A14. Accept Resignation - HS Boys Basketball, Assistant Coach**

The Assistant Principal/Athletic Director recommend and the Superintendent recommend: that the Board accept the resignation of Robert Mulholland, High School Boys Basketball Assistant Coach effective immediately, with regret.

****A15 Employ Staff**

The Middle/High School Principal and the Superintendent recommend: that the Board approve the following staff to fill vacancies in the Wildwood School District for the 2020-2021 school year.

Name	Position	Status	Location	Effective	Step/Salary	Replacing
Ferretti, Susan	Teacher of Graphic Design	Full Time	WHS	TBD	MA/3 \$66,973 to be prorated accordingly	New Position

****A16. Approve PLC Members: Virtual/Hybrid Teaching & Learning**

The Supervisor of Curriculum and Instruction and the Superintendent recommend: that the Board appoint the following staff members to the Virtual/Hybrid Teaching and Learning Professional Learning Community and be paid in accordance with the negotiated agreement. Not to exceed 20 hours each:

Katalin Benkovic	Stephen Campbell	Catherine Elsey
Harry Hagan	April Howard	Steven Lerch
Erin Ridgway	Jennifer Loper	

B2. Out of District Placement/Tuition Contract (DCPP Sending)

The Business Administrator and the Superintendent recommend: that the Board approve the out of district placement, tuition, and associated transportation costs for the following students placed in the Monroe Township School District for the period September 5, 2019 through the last day of pupil attendance in June 2020, and for the 2020-2021 school year, unless parental residency changes.

Student #	GR/Program	Tuition	Effective	Placement
3857203221	4	\$12,820/annual To be prorated accordingly	2/27/2020-6/30/2020	Monroe Twp (3280)
3857203221	5	\$14,411/annual To be prorated accordingly	9/08/2020-6/30/2021	Monroe Twp (3280)
3074277597	6	\$14,055/annual To be prorated accordingly	9/08/2020-6/30/2021	Monroe Twp (3280)