

**WILDWOOD BOARD OF EDUCATION
WILDWOOD HIGH SCHOOL LIBRARY
WEDNESDAY, JUNE 8, 2022
5:30 WORK SESSION, 6:00 REGULAR BUSINESS**

WORK SESSION

ROLL CALL									
	Bannon		Harshaw		Murray		MacDonald (NW)		Phillips
	Quinlan		Rulon		Sharpe		Taylor		Troiano

Items for Discussion

WHS Environmental Science students will host a presentation on flood risk in Wildwood, as a culminating project with FEMA and NJ Audubon.

Closed Session

In accordance with N.J.S.A.10:4-12.b of the Open Public Meetings Act, and Board of Education Resolution, due to matters involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- Confidential financial matters;
- Other

The Board of Education will now enter closed session to deliberate these matters and shall disclose the closed session discussions to the public at the conclusion of the matters in question. It is anticipated that the Board will return to Open Session at approximately _____. Formal action ____ may / _____ may not be taken on these items by the Board of Education upon returning to Open Session.

CLOSED SESSION ADJOURNMENT

	TIME	MOTION	SECOND
BEGIN CLOSED SESSION			
ADJOURN CLOSED SESSION			

WORK SESSION ADJOURNMENT. There being no further business, the work session is adjourned and the Board will move to the regular meeting.

TIME	MOVED BY	SECOND

The regular meeting of the Wildwood Board of Education is called to order at ____ PM.

ROLL CALL									
	Bannon		Harshaw		Murray		MacDonald (NW)		Phillips
	Quinlan		Rulon		Sharpe		Taylor		Troiano

Flag Salute

All will rise and participate in the Pledge of Allegiance.

Open Public Meeting Statement

Adequate notice of this meeting has been provided in compliance with Chapter 231 Laws of 1975, by virtue of the fact that notifications were sent to the Press of Atlantic City, the Cape May County Herald, and the City Clerk on June 3, 2022.

Board Secretary Certification

Pursuant to N.J.S.A. 6:23-2.11 (c), I certify that as of May 31, 2022, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Public Discussion Regarding Agenda Items

The Board of Education recognizes the value of public comment on educational issues and has designated this portion of the meeting for members of the community to comment at this time on agenda items only. There will be an opportunity at the end of the meeting for the public to comment on school matters of community interest.

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date

Public participation shall be governed by the following rules per Board of Education Bylaw 0167:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:

- a. Interrupt, warn, and/or terminate a participant’s statement, question, or inquiry when it is too lengthy;
- b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
- c. Request any person to leave the meeting when that person does not observe reasonable decorum;
- d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
- e. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
- f. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

AGENDA ITEMS A1 THROUGH A58 APPROVED BY CONSENSUS AGENDA (Sending districts may vote on these) *Denotes motions that sending districts are permitted to vote on.***

MOTION:	SECOND:
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	Bannon		Harshaw		Murray		MacDonald (NW)		Phillips
	Quinlan		Rulon		Sharpe		Taylor		Troiano

****A1. Approve Minutes**

The Board Secretary recommends:
that the Board approve the minutes of the May 18, 2022 public hearing, work session, regular session and closed session meetings.

****A2. May Payments, Addendum**

The Board Secretary recommends:
that the Board approve the additional payments from and to accept the final payment list from May 18, 2022, identified by date, and to accept the final payment list from May 2022, in the amount of \$1,786,608.70

Fund 10	General Acct.	\$	1,542,907.68
Fund 20	Grants Acct.	\$	242,479.93
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria	\$	0.00
Fund 62	Health Benefits	\$	0.00
Fund 90	Payroll Agency	\$	1,221.09

****A3. June Payments**

The Board Secretary recommends:

that the Board approve the following payments totaling \$237,455.29 from the June 8, 2022 bill list, as follows:

Fund 10	General Acct.	\$	141,766.98
Fund 20	Grants Acct.	\$	95,688.31
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria	\$	0.00
Fund 90	Payroll Agency	\$	0.00

****A4. Approve Transfers**

The Business Administrator recommends:

that the Board approve transfers, as attached.

****A5. Approve Board Secretary's Report /Board of Education Certification**

The Board Secretary recommends:

that the Board approve the Board Secretary's Report for the period ending May 31, 2022. Pursuant to N.J.A.C. 6:23-2.11(c), the Wildwood Board of Education certifies that as of May 31, 2022, after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.11(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

****A6. Approve Board Report of Receipts and Expenditures**

The Business Administrator and the Superintendent recommend:

that the Board approve the Board Report of Receipts and Expenditures in accordance with N.J.S.A. 18A:17-8 and 18A:17-9 for the month of May 2022. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of May 2022.

****A7. Approve Registration and/or Travel Expenses**

The Board Secretary and the Superintendent recommend:

that the Board approve the following travel and other related expenses. The expenses are instructionally necessary and appropriate and are in keeping with District policy, NJDOE guidelines and regulatory guidelines. Where necessitated by the attendance of more than three staff members, and/or where cost exceeds \$5,000, the travel and related expenses have been approved by the County Office:

Date	Employee	Event/Location	Fees/Mileage/Lodging (Est. Cost Per Person)
7/26-29/2022	T. Robinson	Teaching Writing in High School Virtual	Reg: \$800

****A8. Set Regular Monthly Meetings**

The Business Administrator and the Superintendent recommend: that the Board set the following meeting dates for the regular monthly meetings of the Board of Education, and to advertise them, as required by statute. Note that meeting dates are subject to change.

July 22, 2022	January 4, 2023*
August 17, 2022	February 15, 2023
September 21, 2022	March 15, 2023
October 19, 2022	April 26, 2023**
November 16, 2022	May 17, 2023
December 21, 2022	June 14, 2023***

**Required for installation of newly elected Board members, per statute*

***Rescheduled from April 19 due to Spring Break/Public Hearing on Budget*

****Rescheduled from June 21 due to end of year activities*

****A9. Set Time and Place of Regular Monthly Meeting and Work Sessions**

The Business Administrator and the Superintendent recommend: that the Board set the third Wednesday of each month, in the Wildwood High School Library for the date and place of their regular monthly scheduled meeting, with the Board’s work session to begin at 5:30 p.m. and the regular session to begin at 6:00 p.m.

****A10. Authorize June 30 Bill Run**

The Business Administrator and the Superintendent recommend: that the Board authorize the Business Administrator to pay bills June 30, to be ratified by the Board at the July meeting, in order to close out the 2021-2022 fiscal year.

****A11. Bank Depository for Bank Accounts with Authorized Signatures**

The Business Administrator and the Superintendent recommend:

that Board Secretary and Payroll/Benefits Specialist be authorized to initiate wire-transfers between Crest Savings Bank accounts for the 2022-2023 school year; and

that the following be authorized to sign checks on Crest Savings Bank accounts for the 2022-2023 school year:

General Fund - Checking #549030487: Board President, Board Secretary, and Superintendent. 3 signatures required.

Payroll Agency Checking #549030495: Superintendent, Board Secretary, and Payroll/Benefits Specialist. 2 signatures required.

Unemployment Checking Account #549030503: Board Secretary and Payroll/Benefits Specialist. 2 signatures required.

Wildwood Lunch Program Checking Account, #549039611: Superintendent and Board Secretary. 2 signatures required.

Payroll Checking Account #549030461: Superintendent, Board Secretary and Payroll/Benefits Specialist. 2 signatures required.

Student Activity Fund Checking Account, #549030479: Board Secretary, Payroll/Benefits Specialist, AP Bookkeeper, and the Secretary to the Business Administrator. 2 signatures required.

Flexible Spending Account (FSA) Checking Account #549045782: Board Secretary, Payroll/Benefits Specialist and Authorized Aflac Representatives. 2 signatures required.

Health Insurance Checking Account #990073603: Superintendent, Board Secretary and Payroll/Benefits Specialist. 2 signatures required.

****A12. Appointment of Agent for Grants**

The Business Administrator and the Superintendent recommend:
that the Superintendent be authorized to act as agent for the Wildwood Board of Education in obtaining grants for the 2022-2023 school year.

****A13. Law Enforcement Unit Liaison as Authorized by the Family Educational Rights and Privacy Act (FERPA)**

The Business Administrator and the Superintendent recommend:
that the Business Administrator/Board Secretary be approved as the "law enforcement unit" liaison as ascribed to in the Memorandum of Agreement between Education and Law Enforcement Officials pursuant to Article 2.2.

****A14. Lunch Program Official**

The Business Administrator and the Superintendent recommend:
that the Business Administrator/Board Secretary be designated as the school official who will be responsible for implementing and carrying out the terms of the Child Nutrition Agreement for the 2022-2023 school year.

****A15. Custodian of Government Records**

The Business Administrator and the Superintendent recommend:
that the Board appoint the Business Administrator/Board Secretary as Custodian of Government Records for review and release of mandated records (OPRA) for the 2022-2023 school year.

****A16. Public Agency Compliance Officer**

The Business Administrator and the Superintendent recommend:
that the Board appoint the Business Administrator/Board Secretary as Public Agency Compliance Officer (PACO), for the 2022-2023 school year.

****A17. Affirmative Action Officer**

The Business Administrator and the Superintendent recommend:
that the Board appoint Ms. Renee Siegler as Affirmative Action Officer for the 2022-2023 school year.

****A18. ADA and Section 504 Compliance Officer**

The Business Administrator and the Superintendent recommend:
that the Board appoint Ms. Renee Siegler as ADA and Section 504 Compliance Officer for the 2022-2023 school year.

****A19. Anti-Bullying Coordinator and Specialists**

The Business Administrator and the Superintendent recommend:
that the Board appoint the following staff members as Anti-Bullying Coordinator and Specialists for the 2022-2023 school year:

Renee Siegler, Anti-Bullying Coordinator
Katina Powell, Anti-Bullying Specialist – Wildwood High School
Tobi Ellen Care, Anti-Bullying Specialist – Wildwood Middle School
Megan Rattray, Anti-Bullying Specialist – Glenwood Avenue Elementary School

****A20. Homeless Liaison**

The Business Administrator and the Superintendent recommend:
that the Board appoint Ms. Renee Siegler as Homeless Liaison for the 2022-2023 school year.

****A21. Right to Know (RTK) Coordinator**

The Business Administrator and the Superintendent recommend:
that the Board appoint PARS Environmental, Inc. as Right to Know Coordinator for the 2022-2023 school year, with Patrick Quinlan acting as the district contact person.

****A22. Asbestos Coordinator**

The Business Administrator and the Superintendent recommend:
that the Board appoint AHERA Consultants as Asbestos Coordinator for the 2022-2023 school year, with Patrick Quinlan acting as the district contact person.

****A23. Integrated Pest Management Coordinator**

The Business Administrator and the Superintendent recommend:
that the Board appoint Mr. Patrick Quinlan as the district’s Integrated Pest Management (IPM) Coordinator for the 2022-2023 school year.

****A24. Policy Adoption**

The Business Administrator and the Superintendent recommend:
that all policies and regulations of the Wildwood Board of Education as heretofore established be adopted for the 2022-2023 school year.

****A25. Adopt Integrated Pest Management Policy**

The Business Administrator and the Superintendent recommend:
that the Integrated Pest Management Policy be adopted for the 2022-2023 school year.

****A26. Crisis Management and Emergency Management Plans**

The Business Administrator and the Superintendent recommend:
that the Board approve the District’s Crisis Management and Emergency Management Plans.

****A27. Approve Chart of Accounts**

The Business Administrator and the Superintendent recommend:
that the Board adopt the State Department of Education’s revised minimum chart of accounts for use by the Board for their financial reporting.

****A28. Approval of Petty Cash Funds**

The Business Administrator and the Superintendent recommend:
that the following petty cash accounts be approved for the 2022-2023 school year:

	Allotment	Max Single Expense
Board Office	\$150.00	\$50.00
High School	\$100.00	\$50.00

Elementary	\$100.00	\$50.00
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****A29. Use of State Contract Purchasing and Bids**

The Business Administrator and the Superintendent recommend: that the Board authorize the Board Secretary to utilize State Contract Purchasing, State Purchasing Bureau, advertise for bids and request quotes, as necessary, in compliance with the N.J.S.A. 18A:18A Public Schools Contracts Laws.

****A30. Ratification of Paid Bills and Budget Transfers**

The Business Administrator and the Superintendent recommend: that the Business Administrator/Board Secretary be authorized to execute payment of bills and budget transfers prior to Board approval. Such actions may be taken when necessary to facilitate the normal operations of the district and shall be presented at the next board meeting for ratification.

****A31. Collection of Tax Levy**

The Business Administrator and the Superintendent recommend: that the collection of the school tax levy for the 2022-2023 school year be made in twelve monthly installments.

****A32. Guidance Services and Programs**

The Business Administrator and the Superintendent recommend: that the Guidance Services and Programs be approved for the 2022-2023 school year.

****A33. School Field Trips**

The Business Administrator and the Superintendent recommend: that all field trips be approved for the 2022-2023 school year.

****A34. Job Descriptions**

The Business Administrator and the Superintendent recommend: that the Board approve the job descriptions for the 2022-2023 school year.

****A35. Professional Development for Teachers**

The Business Administrator and the Superintendent recommend: that the Board approve the professional development programs planned for the 2022-2023 school year, which are aligned with the New Jersey Standards for Required Professional Development for Teachers.

****A36. Textbooks and Curricula**

The Business Administrator and the Superintendent recommend: that the Board adopt the approved textbooks, materials and curricula of the district for the 2022-2023 school year.

****A37. Designation of Official Newspapers**

The Business Administrator and the Superintendent recommend: that the Cape May County Herald and the Press of Atlantic City be designated as the official newspapers for the Board of Education for the 2022-2023 school year.

****A38. Official Bargaining Units**

The Business Administrator and the Superintendent recommend: that the Board recognize the following official bargaining units for the 2022-2023 school year:

Wildwood Administrators' Association (W.A.A.)
Wildwood Education Association (W.E.A.)

****A39. Independent District Parent Support Units**

The Business Administrator and the Superintendent recommend:
that the Board recognize the following Independent District Parent Support Units for the 2022-2023 school year:

Home & School Association (HSA)
Parent Teacher Connection (PTC)
Interested Parent Student Teacher Association (IPSTA)

Note these are independent organizations and do not operate under the auspices of the district.

****A40. Tax Shelter/Disability Vendors**

The Business Administrator and the Superintendent recommend:
that the Board approve the following TSA and Disability Insurance vendors. This list may be amended from time to time at the discretion of the Board.

AFLAC	AIG
Ameriprise Financial/AMEX	AXA Equitable
Colonial Life	Great American Financial
Lincoln	MetLife
Oppenheimer	Prudential
Siracusa	Life Insurance Co of the Southwest/National Life Group
Jackson	Security Benefits

****A41. Approve Transfer of Current Year Surplus to Capital Reserve**

The Business Administrator and the Superintendent recommend:
that the Board approve the following resolution for transfer of current year surplus to capital reserve, as follows:

WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Wildwood City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Wildwood City Board of Education has determined that an amount not to exceed \$1,000,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Wildwood City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

****A42. Approve Transfer of Current Year Surplus to Maintenance Reserve**

The Business Administrator and the Superintendent recommend:
that the Board approve the following resolution for transfer of current year surplus to maintenance reserve, as follows:

WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Wildwood City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Wildwood City Board of Education has determined that an amount not to exceed \$350,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Wildwood City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

****A43. Approve Contract Renewal/Award**

The Business Administrator and the Superintendent recommend:
Pursuant to P.L. 2015, Chapter 47, the Wildwood Board of Education intends to renew, award, or permit to expire all contracts previously awarded by the Board of Education in the 2021-2022 fiscal year ending June 30, 2022. Each of the contracts awarded are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et seq., NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. A listing of all contracts is not attached as all Purchase Orders issued by the district are considered contracts thus all Purchase Orders issued during 2021-2022 fall under this certification.

****A44. Appoint Professional Services**

The Business Administrator and the Superintendent recommend:
that the Board appoint the following for professional services for the period July 1, 2022 through June 30, 2023:

School Physician:	Dr. Richard Olarsch, at the annual rate of \$17,000. Additional services to be billed separately, as follows:
	Home Football Game Attendance (not mandatory) \$250/game
	Fitness For Duty Evaluations (Upon receipt of report) \$250/exam
	Laboratory Testing Lab rate

School Solicitor:	Kelli Prinz, Esq. of Darcy Johnson Day, at the rate of \$145/hr for legal services and \$350 per board meeting attendance
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Labor Consultant:	William Hybbeneth, Esq., at the rate of \$170/hr, one hour travel and mileage at the rate of \$116.50
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Auditor: Ford, Scott & Associates

Risk Management Broker: J. Byrne Agency

Health Insurance Broker: Hudson Shore Group

Architect: Fraytek Veisz Hopkins Duthie P.C.

Asbestos: AHERA Consultants, Inc.

****A45. Adopt the 2022-2023 Administrative Organization Chart**

The Board Secretary and the Superintendent recommend:
that the Board adopt the 2022-2023 Administrative Organization Chart, as submitted.

****A46. Appoint School Safety Specialist**

The Superintendent recommends:
that the Board designate Philip Schaffer, MS/HS Principal, as the School Safety Specialist, annual compensation in the amount of \$5,000.00. This designation is in accordance with New Jersey state law P.L. 2017 c.162 and shall remain in effect until revoked in writing.

****A47. Accept Audit Engagement Letter**

The Board Secretary and the Superintendent recommend:
that the Board authorize the Board Secretary to accept and sign the audit engagement letter from Ford Scott & Associates for the annual audit and ASSA review. Fee for services not to exceed \$34,000.

****A48. Approve Approve Consultants**

The Child Study Team Supervisor and the Superintendent recommend:
that the Board approve the following consultant services for the 2022-2023 school year:

Consultant	Service	Hourly Rate
Brett DiNovi & Associates LLC	Behavior/Educational Consults - Clinical Assoc	\$57.50
Brett DiNovi & Associates LLC	Behavior/Educational Consults - Behavior Consult	\$130.00

****A49. Accept 2022-2023 Proposed Insurance Program Renewal (J. Byrne/NJSBAIG)**

The Board Secretary and the Superintendent recommend:
that the Board approve the 2022-2023 proposed insurance program renewal provided by New Jersey School Boards Association Insurance Group (NJSBAIG) at the following estimated rates (final rates to be approved upon receipt of billing):

Package Policy	\$106,654.00
Bond Coverage	\$684.00
School Board Legal	\$34,299.00
Workers Compensation	\$192,198.00
Supplemental Indemnity	\$4,705.00
Student Accident	\$28,933.00
Total of Premiums	\$367,473.00

****A50. Approve Application and Submission of 2022 NJSIG Safety Grant**

The Board Secretary and the Superintendent recommend:
that the Board approve the application and submission of the New Jersey Schools Insurance Group Application for the 2022 Safety Grant Program in the amount of \$9,500.00. Funding will be used as follows:

Raptor

The Raptor Visitor Management system logs all visitors to district buildings. The annual cost will be paid with grant funds. Cost \$1,875

School Dude

The district plans to use grant funds for School Dude fees. The use of the system ensures all maintenance and technology issues are reported to the proper departments. This includes but is not limited to; access control, HVAC, phone systems, etc. Cost \$4,158.26

Cameras

Additional cameras are needed in the Glenwood Avenue Elementary School. This will include hardware, wiring, and labor. The costs will be subsidized by the grant in the amount of \$3,466.74

****A51. Approve Bilingual Consultant/Translator for CST**

The Child Study Team Supervisor and the Superintendent recommend:
that the Board approve Genevieve Sparano be approved to provide bilingual consulting and translation services on an as needed basis for Child Study Team meetings and/or evaluations during the 2022-2023 school year at the rate of \$40/hour.

****A52. Approve C.S.T. Summer Work – Evaluations/Meetings**

The Child Study Team Supervisor and the Superintendent recommend:
that the following staff members be approved to complete evaluations/meetings/per diem days for IEP’s during the months of June, July and August 2022. Payment upon completion and submission of final reports.

Name	# of Evaluations \$250 Each	# of Meetings \$60 Each	# of Days Per Diem Rate
Katina Powell	6	0	0

Note: Ms. Powell was previously approved for evaluations, meetings and per diem days at the May 2022 meeting. These evaluations are in addition to the previously approved evaluations.

****A53. Amend Approved Leave of Absence/FMLA**

The Superintendent recommends:

that employee #4641, be granted a leave of absence as approved at the April 27, 2022 meeting to begin on June 22, 2022, with an anticipated return date of September 19, 2022. Employee #4641 will use any remaining vacation days from the 2021-2022 school year during this leave and said leave will be without pay upon exhaustion. FMLA will run concurrently with leave.

****A54. Approve Summer Workshop Attendance**

The Supervisor of Curriculum and Instruction and the Superintendent recommend:
that the following personnel be approved to attend summer workshops as listed below and compensated at the rate of \$32.50 per hour in accordance with the Negotiated Agreement between W.B.O.E. and W.E.A.

Professional Development: Teaching Writing in High School

Date: July 26-29, 2002

Duration: 8 hours/day

Location: Online

Reg. Fee \$800 pp

Teal Robinson

Professional Development: Equity Institute of Racial Equity in Education

Date: July 18-22, 2002

Duration: 8 hours/day

Location: Online

Reg. Fee \$850 pp

Tricia Lemma

****A55. Approve Salary Adjustment**

The Superintendent recommends:

that the following salary adjustments be made effective September 6, 2022, in consideration of additional course credits earned (*Note that due to contract negotiations, all steps and salaries will remain the same as 2021/22 until a new contract is ratified*):

Name	From	To	Adjusted Salary
Rachel Vogel	MA/16	MA+15/16	\$89,277.00

****A56. High School Athletic Appointments**

The Middle/High School Principal, the Athletic Director/Asst Principal and the Superintendent recommend: that the Board approve the following athletic appointments for the 2022-2023 school year. Stipends will be prorated in the event of a partial season, cancellation of season or closing of school. **Due to contract negotiations, all steps and salaries will remain the same as 2021/22 until a new contract is ratified.**

SEASON	SPORT	POSITION	STAFF	INDEX	STEP	# of Yrs	STIPEND
Fall	Boys Soccer	Head Coach	Sal Zampirri	B	1-3	1	\$5,171.00
Fall	Boys Soccer	Asst. Coach	<i>Position Not Filled</i>				
Fall	Cheer	Head Coach	Lisa Kobierowski	G	1-3	3	\$2,422.00
Fall	Cheer	Asst. Coach	Ashley Stevens	H	1-3	3	\$1,730.00
Fall	Cross Country	Head Coach	Kelly Franco	C	7-9	7	\$5,182.00
Fall	Football	Head Coach	Ken Loomis	A	4-6	6	\$7,307.00
Fall	Football	Asst. Coach	Casey Dillon	D	4-6	6	\$4,478.00
Fall	Football	Asst. Coach	Christopher Chobert	D	1-3	3	\$4,153.00
Fall	Football	Asst. Coach	Brian Adair	D	7-9	9	\$4,843.00
Fall	Girls Soccer	Head Coach	Mark Scarpa	B	1-3	2	\$5,171.00
Fall	Girls Soccer	Asst. Coach	<i>Position Not Filled</i>				
Fall	Girls Tennis	Head Coach	Bernando Tapia	C	1-3	1	\$4,492.00
Spring	Baseball	Head Coach	Rich Hans	B	20-20+	21	\$7,686.00
Spring	Baseball	Asst. Coach	Randy Sturm	E	10-19	15	\$4,903.00

Spring	Boys Tennis	Head Coach	Bernando Tapia	C	1-3	1	\$4,492.00
Spring	Golf	Head Coach	Dave Perro	C	4-6	4	\$4,817.00
Spring	Softball	Head Coach	<i>Position Not Filled</i>				
Spring	Softball	Co-Asst. Coach	Alyssa Esteban	E	7-9	7	\$2,154.00
Spring	Softball	Co-Asst. Coach	Claudia Melchiorre	E	1-3	1	\$1,894.50
Spring	Track	Asst. Coach	<i>Position Not Filled</i>				
Spring	Track	Asst. Coach	<i>Position Not Filled</i>				
Spring	Track & Field	Head Coach	Chris Haflin	B	7-9	7	\$5,861.00
Winter	Boys Basketball	Head Coach	Scott McCracken	A	10-19	12	\$8,739.00
Winter	Boys Basketball	Asst. Coach	<i>Position Not Filled</i>				
Winter	Boys Basketball	Asst. Coach	<i>Position Not Filled</i>				
Winter	Cheer	Head Coach	Lisa Kobierowski	C	1-3	3	\$4,492.00
Winter	Cheerleading	Asst. Coach	Ashley Stevens	G	1-3	3	\$2,422.00
Winter	Girls Basketball	Head Coach	Teresa Cunniff	A	10-19	12	\$8,739.00
Winter	Girls Basketball	Asst. Coach	James Clarke	D	4-6	5	\$4,478.00
Winter	Girls Basketball	Asst. Coach	<i>Position Not Filled</i>				
Winter	Winter Track	Head Coach	Chris Haflin	E	7-9	8	\$4,308.00

****A57. High School Extra Curricular Appointments**

The Middle/High School Principal and the Superintendent recommend: that the Board approve the following extra-curricular appointments for the 2022-2023 school year. ***Due to contract negotiations, all steps and salaries will remain the same as 2021/22 until a new contract is ratified.***

POSITION	STAFF	INDEX	STEP	# of Yrs	Stipend
MS/HS Parent Involvement Liaison	Tracey Blanda	H	1-3	3	\$1,730.00
Audio/Visual/Stage Tech	David Perro	J	4-6	4	\$1,084.00
Band Director	Charl Syvarth	E	10-19	17	\$4,903.00
Choir Director	Adrienne Laigaie	I	10-19	16	\$2,126.00
ECO Club	Jennifer Rickett	I	4-6	6	\$1,733.00
Jazz Ensemble	Charl Syvarth	G	10-19	13	\$3,156.00
National Honors Society	Teal Robinson	I	7-9	7	\$1,733.00
National Honors Society	Aaron Segin	I	1-3	1	\$1,391.00
PEER Leadership	Aaron Segin	I	10-19	10	\$2,126.00
Renaissance (Co-Proctor)	David MacDonald	F	7-9	8	\$1,815.00
Renaissance (Co-Proctor)	Paula Lucas	F	7-9	8	\$1,815.00
ROOTS	<i>Position Not Filled</i>				

Student Council	Jennifer Loper	D	10-19	10	\$5,635.00
Stage Manager	David Perro	G	1-3	3	\$2,583.00
Yearbook	<i>Position Not Filled</i>				
Drama Director	Teal Robinson	D	10-19	14	\$5,635.00
Drama Assistant Director	David Perro	G	10-19	10	\$3,156.00
Drama Music Director	April Howard	H	1-3	3	\$1,891.00
Drama Sales/Advertising	Aaron Segin	G	7-9	8	\$2,764.00
Drama Set Director	<i>Position Not Filled</i>				
Class Proctor 9th Grade	<i>Position Not Filled</i>				
Class Proctor 10th Grade	Shane Graves	I	1-3	2	\$1,391.00
Class Proctor 11th Grade (Co-Proctor)	Claudia Melchiorre	G	1-3	2	\$1,211.00
Class Proctor 11th Grade (Co-Proctor)	Jonathan Long	G	1-3	2	\$1,211.00
Class Proctor 12th Grade (Co-Proctor)	Alyssa Esteban	I	1-3	3	\$695.50
Class Proctor 12th Grade (Co-Proctor)	Jennifer Rickert	I	4-6	4	\$776.00

****A58. High School Department Head Appointments**

The Middle/High School Principal and the Superintendent recommend: that the Board approve the following department heads appointments for the 2022-2023 school year. **Due to contract negotiations, all steps and salaries will remain the same as 2021/22 until a new contract is ratified.**

POSITION	STAFF	YEARS	STIPEND
Math/Science	David MacDonald	3+	2,500.00
English/History	Rachel Vogel	3+	2,500.00
Special Areas/World Languages/ESL	Steve Serano	3+	2,500.00
Physical Education	Brynn Caraballo	3+	2,500.00

AGENDA ITEMS B1 THROUGH B9 APPROVED BY CONSENSUS AGENDA (Sending districts may vote on these) *Denotes motions that sending districts are permitted to vote on.***

MOTION:	SECOND:
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	Bannon		Harshaw		Murray		Phillips		Quinlan
	Rulon		Sharpe		Taylor		Troiano		

B1. Approve Leave of Absence/FMLA

The Superintendent recommends:

that employee #5153, be granted a leave of absence beginning on or about September 5, 2022, with an anticipated return date of January 2, 2023 Employee #5153 will use (20) accumulated sick days during this leave and said leave will be without pay upon exhaustion. FMLA will run concurrently with sick leave.

B2. Amend Leave of Absence/FMLA

The Superintendent recommends:

that the Board extend the maternity leave of absence and Federal Medical Leave Act (FMLA) request approved September 15, 2021 for employee #5143, through September 30, 2022.

B3. Uphold Findings: HIB 232349 GAE 05162022

The Superintendent recommends:

that the Board uphold the findings of the HIB investigation for Incident Report 232349_GAE_05162022 pursuant to N.J.S.A. 18A:37-15(b)(6) and N.J.S.A. 18A:37-2.

B4. Out of District Placements (includes Residential/Special Services)

The Child Study Team Supervisor and the Superintendent recommend:

that the Board approve the out of district placement of the following students for the 2021-2022 ESY program and the 2022-2023 school year; and that the Board approve the tuition contract and related costs for same.

STUDENT	OUT OF DISTRICT PLACEMENT	GRADE	RESIDENT DISTRICT	RELATED SERVICES 1:1/NURSE/ETC
9957376058	CMCSSSD/OA	PK3	5790	NO

B5. Appoint Staff for 21CCLC WAVE21 Summer School Program

The Supervisor of Curriculum and Instruction and the Superintendent recommend:

that the Board approve the following staff members for the 21CCLC WAVE 21 Summer School Program, Grades 3-8 (*funded by 21CCLC*):

Speech Language Specialist, to be paid \$32.50

Sierra Palmer

Teacher Assistant, to be paid \$21.50

Marley Bingham

Taya Johnson

B6. Appoint Staff for Elementary Summer School Program (PK-2)

The Elementary School Principal and the Superintendent recommend:

that the Board approve the following staff members for the Elementary Summer School Program, Grades PK-2 (*funded by ASLL and Title I*):

Staff, to be paid \$32.50

Kenneth DuBois

B7. Approve Summer Workshop Attendance

The Supervisor of Curriculum and Instruction and the Superintendent recommend:

that the following personnel be approved to attend summer workshops as listed below and compensated at the rate of \$32.50 per hour in accordance with the Negotiated Agreement between W.B.O.E. and W.E.A.

Professional Development: K - 3 Narrative Writing Benchmark Prompts/Rubrics

Date: June 29, 2022 Duration: 5 hours/day Location: GAES Reg. Fee -0-

Sandra Alegre Lauryn Atkinson Lizabeth Bannon Jennifer DeWeese
Volha Khadaronak Mary Millard Marissa Reeve Erin Ridgway
Nicole Santiago Kirby Wales

Professional Development: 4-5 Persuasive Writing Benchmark Prompts/Rubrics

Date: June 30, 2022 Duration: 5 hours/day Location: GAES Reg. Fee -0-

Sandra Alegre Lauryn Atkinson Lizabeth Bannon Jennifer DeWeese
Volha Khadaronak Mary Millard Marissa Reeve Erin Ridgway
Nicole Santiago Kirby Wales

Professional Development: Rebalancing of Balanced Literacy A Deep Dive into New K - 2 Reading Units

Date: July 25-29, 2022 Duration: 8 hours/day Location: Online Reg. Fee \$850 pp

Tricia Lemma Kirby Wales

Professional Development: K - 5 Reading/Writing Units of Study

Date: August 15-16, 2022 Duration: 5 hours/day Location: GAES Reg. Fee -0-

Sandra Alegre Lauryn Atkinson Lizabeth Bannon Jennifer DeWeese
Volha Khadaronak Mary Millard Marissa Reeve Erin Ridgway
Nicole Santiago Kirby Wales

Professional Development: 6 - 8 Reading/Writing Units of Study

Date: August 17-18, 2022 Duration: 5 hours/day Location: GAES Reg. Fee -0-

Gregg Clayton Carolyn Collier Shannon Grace Jonathan Long
Nick Matousch

B8. Middle School Athletic Appointments

The Middle/High School Principal, the Athletic Director/Asst Principal and the Superintendent recommend: that the Board approve the following athletic appointments for the 2022-2023 school year. Stipends will be prorated in the event of a partial season, cancellation of season or closing of school. **Due to contract negotiations, all steps and salaries will remain the same as 2021/22 until a new contract is ratified.**

SEASON	SPORT	POSITION	STAFF	INDEX	STEP	# of Yrs	STIPEND
Fall	Cross Country- COED	Head Coach	Tracey Blanda	F	4-6	5	\$3,355.00
Fall	Cross Country- COED	Asst. Coach	Position Not Filled				
Fall	Soccer- COED	Head Coach	Heath McMaster	F	10-19	19	\$4,225.00

Spring	Baseball	Head Coach	<i>Position Not Filled</i>				
Spring	Baseball	Asst. Coach	<i>Position Not Filled</i>				
Spring	Softball	Head Coach	Tracey Blanda	F	7-9	7	\$3,630.00
Spring	Softball	Asst. Coach	Ashley Stevens	H	1-3	3	\$1,730.00
Winter	Boys Basketball	Head Coach	Gregory Johnson	F	1-3	1	\$3,111.00
Winter	Boys Basketball	Asst. Coach	<i>Position Not Filled</i>				
Winter	Girls Basketball	Head Coach	Elizabeth Troiano	F	1-3	1	\$3,111.00
Winter	Girls Basketball	Asst. Coach	Sierra Palmer	H	1-3	1	\$1,730.00

B9. Middle School Extra Curricular Appointments

The Middle/High School Principal and the Superintendent recommend: that the Board approve the following extra curricular appointments for the 2022-2023 school year. ***Due to contract negotiations, all steps and salaries will remain the same as 2021/22 until a new contract is ratified.***

POSITION	STAFF	INDEX	STEP	# of Years	Stipend
National Junior Honor Society (Co-Proctor)	Angela LoBiondo	I	1-3	1	\$1,391.00
National Junior Honor Society (Co-Proctor)	Andrea Miller	I	1-3	1	\$1,391.00
Student Council	Tracey Blanda	G	10-19	15	\$3,156.00
Yearbook (Text)	Gregg Clayton	J	1-3	3	\$1,006.00
Yearbook (Tech)	Gregg Clayton	J	1-3	3	\$1,006.00
8th grade (Co-Proctor)	Tobi Care	I	1-3	1	\$1,391.00
8th grade (Co-Proctor)	Tracey Blanda	I	1-3	1	\$1,391.00

REPORTS

Security and Fire Drills

The Security and Fire Drill Practice lockdowns were conducted as follows:

<u>Wildwood Middle/High School</u>	<u>Glenwood Avenue Elementary School</u>
5/10/2022 Fire Drill	5/17/2022 Fire Drill, GAES
5/31/2022 Security Drill	5/17/2022 Fire Drill, Annex
	5/26/2022 Security Drill, GAES
	5/26/2022 Security Drill, Annex

Report from Student Council and/or Other Student

Student should stand and give report.

Reports to Board

1. Board Committee Reports
2. Administration Reports
3. W.E.A. Representative

4. Home and School Representative
5. Support Education in the Wildwoods
6. Parent Teacher Connection

Information and Proposal Item(s) for Board Discussion

Future Dates

The regular meeting of the Board will be held on **Wednesday, July 20, 2022**, at 5:30 p.m. in the Wildwood High School Library. In the event that Covid-19 restrictions are in place, this may be a virtual meeting and login details will be available on the district website.

Public Discussion The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest and has designated this portion of the meeting for members of the community to comment on any matter/subject relative to school operations.

The length of this meeting segment is determined by the Board so as to best enable the Board to complete its business for the evening. If your comment is in the form of a question, school district personnel will get back to you within a reasonable amount of time with the requested information.

Public participation shall be governed by the following rules per Board of Education Bylaw 0167:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:
 - a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
 - b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
 - c. Request any person to leave the meeting when that person does not observe reasonable decorum;
 - d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;

e. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and

f. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

Superintendent's Report

Closed Session (as necessary)

In accordance with N.J.S.A.10:4-12.b of the Open Public Meetings Act, and Board of Education Resolution, due to matters involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- Confidential financial matters;
- Other: _____

The Board of Education will now enter closed session to deliberate these matters and shall disclose the closed session discussions to the public at the conclusion of the matters in question. It is anticipated that the Board will return to Open Session at approximately.

Formal action _____ may / _____ may not be taken on these items by the Board of Education upon returning to Open Session.

CLOSED SESSION ADJOURNMENT

	TIME	MOTION	SECOND
BEGIN CLOSED SESSION			
END CLOSED SESSION			

Any Other Matters in Need of Immediate Attention

REGULAR MEETING ADJOURNMENT

TIME	MOTION	SECOND

**WILDWOOD BOARD OF EDUCATION
WILDWOOD HIGH SCHOOL AUDITORIUM
WEDNESDAY, JUNE 8, 2022**

ADDENDUM

****Addition to A7: Approve Registration and/or Travel Expenses**

The Board Secretary and the Superintendent recommend:
that the Board approve the following travel and other related expenses. The expenses are instructionally necessary and appropriate and are in keeping with District policy, NJDOE guidelines and regulatory guidelines. Where necessitated by the attendance of more than three staff members, and/or where cost exceeds \$5,000, the travel and related expenses have been approved by the County Office:

Date	Employee	Event/Location	Fees/Mileage/Lodging (Est. Cost Per Person)
7/18-22/2022	T. Lemma	Equity Institute of Racial Equity in Education Virtual	Reg: \$850
7/25-29/2022	T. Lemma	Rebalancing of Balanced Literacy Virtual	Reg: \$850
7/25-29/2022	K. Wales	Rebalancing of Balanced Literacy Virtual	Reg: \$850

****A59. Employ Staff**

The Superintendent recommend:
that the Board approve the following staff to fill vacancies in the Wildwood School District for the 2022-2023 school year.

Employment is subject to a 90-day provisional basis, pending criminal history review and S414 clearance pursuant to N.J.S.A. 18A:6-7 to N.J.S.A. 18A:6-7.13.

Name	Position	Status	Location	Effective	Step/Salary	Replacing
Franco, Kelly	MS Assistant Principal	10 Month	WMS	9/01/2022- 6/30/2023	\$75,000	Marybeth Clevenger

****A60. Approve 2022-2023 Itinerant Services & Sign Language Agreements with CMCSSD**

The Business Administrator and the Superintendent recommend:
that the Board approve the Itinerant Services and Sign Language Interpreter agreements with Cape May County Special Services School District for the 2022-2023 school year, as submitted.

****A61. Renewal Application for Temporary Instructional Space**

The Business Administrator and the Superintendent recommend:
that the Board approve the 2022-2023 Renewal Application for Temporary Instructional Space for the preschool and kindergarten programs at the St. Simeon's Episcopal Church Annex.

****A62. Approve Alternate Method of Compliance for Toilet Room Facilities**

The Business Administrator and the Superintendent recommend:
that the Board approve the 2022-2023 alternate method of compliance for toilet room facilities for the Pre-Kindergarten and Kindergarten classrooms at St. Simeon’s Glenwood Avenue Elementary School Annex and the Preschool classroom at Wildwood Middle/High School.

****A63. Payment of Cafeteria Bill**

The Business Administrator and the Superintendent recommend:
that the Board approve the payment of the cafeteria bill to Chartwells in the amount of \$123,007.89 for the month of May 2022.

****A64. Approve Substitute Teachers/Homebound Instructors, Teacher Aides, Secretaries and Security Aides**

The Superintendent recommends:
that the following name(s) be added to the 2022-2023 substitute teacher’s/homebound instructor’s, teacher aide’s, secretary’s and security aide’s list:

Teacher(s)/Homebound Instructor(s)/Aide/Secretary/Security Aide

Renate Clancy	Dolores Corrado	William Cottman
Paige Cunningham	Steven D’Aiutolo	Christine Deangelis
Laurene DeGroff	Raymond Engel	Brian Hall
Tracey Hall	Justin Haworth	Thomas Higgins
Juanita Jones	Nashay Johnson	Linda Kelley
Ellen Kurkowski	Vincent Malfitano	Kristi Maund
Taylor McAlarnen	Maddie McCracken	Linda McDonald
Thomas Melchiorre	Melissa Millard	Alfred Miller
Jennifer Owen	Kerry Player	Lauren Prettyman
Albert Rolek	Frank Scaltrito	Mark Scarpa
Genevieve Sparano	Andrew Stone	Elizabeth Troiano
Suzanne VanWicklen	Marissa DeRuiter	Alan Seijas

****A65. Approve Stipend: Homeless Liaison**

The Business Administrator and the Superintendent recommend:
that the Board approve a stipend in the amount of \$2,000/year for Ms. Renee Siegler for duties performed as Homeless Liaison for the 2021-2022 and 2022-2023 school year, to be funded via ARP Homeless Youth II Grant (ARP-HCY).

****A66. Approve Ala Carte and Adult Meal Pricing for the 2022-2023 School Year**

The Business Administrator and the Superintendent recommend:
that the Board approve the following adult lunch prices for the 2022-2023 school year and the ala carte price list, as submitted:

20 oz Bottled Water	\$2.50	16.9 oz Bottled Water	\$2.00
12 oz Canned Beverage	\$2.55	20 oz Coffee	\$3.00
French Fries	\$2.50	Fresh Baked Cookies	\$1.00
Warm Soft Pretzel	\$1.25	1 oz Potato Chips, Pretzels, etc.	\$1.50
Bagel w/ Cream Cheese	\$3.00	Cereal w/ Low Fat Milk	\$3.00
AuBonPan Gourmet Soup	\$4.50	Large Salad	\$5.00
Large Salad w/ Meat	\$5.75	Adult Meal Price	\$5.00

B10. Approve Leave of Absence/FMLA, NJFLA

The Superintendent recommends:

that employee #5135, be granted a leave of absence beginning on or about September 6, 2022, with an anticipated return date of January 23, 2023 Employee #5135 will use (40) accumulated sick days during this leave with the remainder of leave unpaid. FMLA/NJFLA will run concurrently with sick leave.

B11. Appoint Staff for Elementary Summer School Program (PK-2)

The Elementary School Principal and the Superintendent recommend:

that the Board approve the following staff members for the Elementary Summer School Program, Grades PK-2 (*funded by ASLL and Title I*):

Staff, to be paid \$32.50

Francine Finocchiaro

B12. Appoint Staff for 21CCLC WAVE21 Summer School Program

The Supervisor of Curriculum and Instruction and the Superintendent recommend:

that the Board approve the following staff members for the 21CCLC WAVE 21 Summer School Program, Grades 3-8 (*funded by 21CCLC*):

Teacher Apprentice, to be paid \$15.00

Brian Damian-Morales (Pending receipt of working papers)

B13. Approve After School Hours Compensation: Parent Involvement Activities

The Elementary School Principal and the Superintendent recommend:

that the Board approve the following staff members for Parent Involvement Activities held after school hours for the remainder of the 2021-2022 school year at the rate of \$32.50 per hour:

Lauryn Atkinson

Jennifer DeWeese

Elizabeth Nevil