

**WILDWOOD BOARD OF EDUCATION  
WILDWOOD HIGH SCHOOL LIBRARY  
WEDNESDAY, JULY 10, 2024**

**5:30 PM WORK SESSION, 6:00 PM PUBLIC HEARING FOR BUDGET  
WORK SESSION/REGULAR BUSINESS TO IMMEDIATELY FOLLOW**

**WORK SESSION**

ROLL CALL									
	Harshaw		Kieninger		Murray		MacDonald (NW)		Phillips
	Quinlan		Rulon		Sharpe		Taylor		Troiano

OTHER PARTIES PRESENT									
	J. Kummings Superintendent		J. Fuscellaro Business Admin		K. Prinz, Esq. Solicitor		L. Bernstein Crest Liaison		Student Board Rep

**Items for Discussion**

**Closed Session**

In accordance with N.J.S.A.10:4-12.b of the Open Public Meetings Act, and Board of Education Resolution, due to matters involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- Confidential financial matters;
- Other: \_\_\_\_\_

The Board of Education will now enter closed session to deliberate these matters and shall disclose the closed session discussions to the public at the conclusion of the matters in question. It is anticipated that the Board will return to Open Session at approximately \_\_\_\_\_.

Formal action \_\_\_\_\_ may / \_\_\_\_\_ may not be taken on these items by the Board of Education upon returning to Open Session.

**CLOSED SESSION ADJOURNMENT**

	TIME	MOTION	SECOND
<b>OPEN CLOSED SESSION</b>			
<b>ADJOURN CLOSED SESSION</b>			

**WORK SESSION ADJOURNMENT.** There being no further business, the work session is adjourned and the Board will move to the regular meeting.

TIME	MOVED BY	SECOND

**PUBLIC HEARING FOR BUDGET**

ROLL CALL									
	Harshaw		Kieninger		Murray		MacDonald (NW)		Phillips
	Quinlan		Rulon		Sharpe		Taylor		Troiano

All will rise and participate in the Pledge of Allegiance.

**Open Public Meeting Statement**

Adequate notice of this meeting has been provided in compliance with Chapter 231 Laws of 1975, by virtue of the fact that notification was the Press of Atlantic City on July 3, 2024, 2024.

**BUDGET REVIEW BY THE BUSINESS ADMINISTRATOR**

Mr. Fuscellaro will review the budget with the Board and open the floor for discussion.

**\*\*Approve Resolution – Amend School Budget**

The Business Administrator and the Superintendent recommend:  
that the Board of Education of the City of Wildwood hereby adopts the following budget for the 2024-2025 school year:

Be It Resolved to approve a school district budget for the 2024-2025 School Year for submission as follows:

	Budget	Local Tax Levy
Total Operating Budget	\$21,332,570.00	\$15,081,962.00
Total Special Revenue Fund	\$4,273,942.00	0.00
Total Debt Service Fund	0.00	0.00
Grand Total	\$25,606,512.00	\$15,081,962.00

Be It Further Resolved to approve that the District is not applying for an enrollment adjustment for an increase in enrollment;

Be It Further Resolved to approve that the District is not applying for a cap adjustment for an increase in health care costs;

Be It Further Resolved to approve that the District is not applying for a Maintenance Reserve Withdrawal; and

Be It Further Resolved to approve that the District is not applying for a Capital Reserve Withdrawal; and

Be it Further Resolved to approve that the District is not applying for an Emergency Reserve Withdrawal; and

Be it Further resolved that the district is applying for a Tuition Reserve Withdrawal of \$100,000 of which \$40,493 is for tuition adjustments and \$59,507 is excess reserve from 2023-2024.

Be It Further Resolved to approve that the District is not applying for any additional spending proposals.

As per N.J.A.C. 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2024-2025 proposed budget includes a maximum travel appropriation of \$60,000.00 which includes both general and special revenue funds. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Included in the 2024-2025 proposed budget is a maximum regular business travel amount of \$1,500.00 per employee.

**ROLL CALL VOTE ON 2024-2025 AMENDED BUDGET**

	Harshaw		Kieninger		Murray		MacDonald (NW)		Phillips
	Quinlan		Rulon		Sharpe		Taylor		Troiano

**PUBLIC HEARING ADJOURNMENT.** There being no further business for the Public Hearing on the the 2024-2025 school budget, the Public Hearing is adjourned and the Board will move to the work session and regular meeting.

TIME	MOTION	SECOND

**REGULAR MEETING**  
**CALL TO ORDER \_\_\_\_\_ P.M.**

<b>WBOE ROLL CALL</b>					
Harshaw		Kieninger	Murray	MacDonald (NW)	Phillips
Quinlan		Rulon	Sharpe	Taylor	Troiano

<b>OTHER PARTIES PRESENT</b>					
J. Kummings Superintendent	J. Fuscellaro Business Admin	K. Prinz, Esq. Solicitor	L. Bernstein Crest Liaison		Student Board Rep

All will rise and participate in the Pledge of Allegiance.

**Open Public Meeting Statement**

Adequate notice of this meeting has been provided in compliance with Chapter 231 Laws of 1975, by virtue of the fact that notifications were sent to the Press of Atlantic City, the Cape May County Herald, and the City Clerk on July 3, 2024.

**Board Certification**

Pursuant to N.J.A.C. 6:23-2.11(c), the Wildwood Board of Education certifies that as of June 30, 2024 after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.11(c) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Public Discussion Regarding Agenda Items**

The Board of Education recognizes the value of public comment on educational issues and has designated this portion of the meeting for members of the community to comment at this time on agenda items only. There will be an opportunity at the end of the meeting for the public to comment on school matters of community interest.

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date

Public participation shall be governed by the following rules per Board of Education Bylaw 0167:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:
  - a. Interrupt, warn, and/or terminate a participant’s statement, question, or inquiry when it is too lengthy;

- b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
- c. Request any person to leave the meeting when that person does not observe reasonable decorum;
- d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
- e. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
- f. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

**AGENDA ITEMS A1 THROUGH A17 APPROVED BY CONSENSUS AGENDA (Sending districts may vote on these) *\*\*Denotes motions that sending districts are permitted to vote on.***

MOTION:	SECOND:
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Harshaw	Kieninger	MacDonald (NW)	Murray	Phillips
Quinlan	Rulon	Sharpe	Taylor	Troiano

**\*\*A1. Approve Minutes**

The Board Secretary recommends:  
that the Board approve the minutes of the June 19, 2024 work session and regular meeting minutes.

**\*\*A2. June Payments, Addendum**

that the Board approve the additional payments from June 19, 2024, identified by date, and to accept the final payment list from June 2024, in the amount of \$2,599,126.83.

Fund 10	General Acct.	\$	2,197,323.65
Fund 20	Grants Acct.	\$	337,114.03
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria	\$	64,689.15
Fund 62	Health Benefits	\$	0.00
Fund 90	Payroll Agency	\$	0.00

**\*\*A3. July Payments**

that the Board approve the following payments totaling \$171,096.40 from the July 10, 2024 bill list, as follows:

Fund 10	General Acct.	\$	166,064.20
Fund 20	Grants Acct.	\$	5,032.20
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria	\$	0.00
Fund 90	Payroll Agency	\$	0.00

**\*\*A4. Approve Registration and/or Travel Expenses**

The Assistant Superintendent of Curriculum and Instruction and the Superintendent recommend:  
that the Board approve the following travel and other related expenses. The expenses are instructionally

necessary and appropriate and are in keeping with District policy, NJDOE guidelines and regulatory guidelines. Where necessitated by the attendance of more than three staff members, and/or where cost exceeds \$5,000, the travel and related expenses have been approved by the County Office:

Date	Employee	Event/Location	Fees/Travel/Lodging (Est. Cost Per Person)
7/31/2024	T. Robinson	Catching Up ELA Students who Have Fallen Behind - Online Seminar	Reg: \$279.00 Mileage/Tolls: \$0.00

**\*\*A5. Approve Change Order No. 1 – GAES HVAC Renovation**

The Business Administrator and the Superintendent recommends:  
that the Board approve change order #1 to the contract with Falasca Mechanical, as follows:

Change Order #	Date	Original Contract Amount	Contract Amount Previous to this Order	This Change Order	Change Order Add/Deduct	Revised Contract Amount
1	6/24/2024	\$1,243,600	\$1,243,600	\$42,214.10	Add	\$1,285,814.10

**\*\*A6. Approve 2024-2025 Tuition Contracts with Cape May County Technical School District**

The Board Secretary and the Superintendent recommend:  
that the Board approve the following agreements/tuition contracts with Cape May County Technical School District for the 2024-2025 school year, as submitted.

Agreement/Tuition Contract	Cost Per Pupil	Est # of Students	Total
Full time Regular Ed	\$9,430.00	24	\$226,320.00
Full time Special Ed	\$9,480.00	7	\$66,360.00
Shared time Special Ed	\$4,740.00	0	\$0
Prior Year Adjustment			\$40,493.00
Total Adjusted Tuition			\$333,173.00

**\*\*A7. Reject Perkins Funding**

The Assistant Superintendent of Curriculum and Instruction and the Superintendent recommend:  
that the Board reject Perkins Funds for the 2024-2025 school year, in the amount of \$11,921.00.

**\*\*A8. Approve Application and Submission of 2024-2025 21CCLC Grant**

The Assistant Superintendent of Curriculum and Instruction and the Superintendent recommend:  
that the Board approve the application and submission of the 2024-2025 Nita M. Lowey 21st Century Community Learning Centers Grant in the amount of \$550,000 for the period September 1, 2024 through August 31, 2025.

**\*\*A9. Approve Application and Submission of FY24 IDEA Grant Application**

The Business Administrator and the Superintendent recommend:  
that the Board approve the submission of the IDEA Grant Application for Fiscal Year 2024 in the following amounts:

IDEA Basic Part A	\$271,248
IDEA Preschool	<u>5,892</u>
TOTAL IDEA FUNDS	\$277,140

**\*\*A10. Approve Submission: Language Instruction Educational Program (LIEP)**

The Assistant Superintendent of Curriculum and Instruction and the Superintendent recommend: that the Board approve the submission of the Language Instruction Educational Program (LIEP) 3-year plan to the NJDOE.

**\*\*A11. Approve Submission: Bilingual Waiver**

The Assistant Superintendent of Curriculum and Instruction and the Superintendent recommend: that the Board approve the submission of the Bilingual Waiver for the 2024-2025 school year to the NJDOE.

**\*\*A12. Accept Proposal: Mericle College Counseling LLC**

The Assistant Superintendent of Curriculum and Instruction and the Superintendent recommend: that the Board approve the proposal from Mericle College Counseling LLC to conduct a College Knowledge Boot Camp for the 2024-2025 school year, at the cost of \$2,500; and small group sessions at \$250 per hour and individual sessions at \$100 per hour, as needed. To be funded via the Bipartisan Safer Communities Act-Stronger Connections Grant.

**\*\*A13. Approve Summer Data Collection: Bilingual ESL**

The Assistant Superintendent of Curriculum and Instruction and the Superintendent recommend: that the Board approve Catherine Eley for Title III Bilingual ESL summer data collection, to be paid at the rate of \$36.00 per hour, not to exceed 75 hours.

**\*\*A14. Approve Staff: Bipartisan Safer Communities Act - Stronger Connections Grant**

The Assistant Principal/Supervisor of Literacy and Data Management and the Superintendent recommend: that the Board approve the following staff members for the Bipartisan Safer Communities Act - Stronger Connections Grant for the 2024-2025 school year:

*Part-time Interventionist, to be paid \$40.00 per hour*

Jilian Shoffler

**\*\*A15. Approve Summer Professional Development Hours**

The Assistant Superintendent of Curriculum and Instruction and the Superintendent recommend: that the Board approve Teal Robinson for up to 6 hours of professional development at the rate of \$36.00 per hour, for attending "Catching Up ELA Students Who Have Fallen Behind" (online workshop) hosted by BER.

**\*\*A16. Out of District Placements (includes Residential/Special Services)**

The Child Study Team Supervisor and the Superintendent recommend: that the Board approve the out of district placement of the following students for the 2023-2024 school year; and that the Board approve the tuition contract and related costs for same.

STUDENT	PLACEMENT	GRADE	RESIDENT DISTRICT	RELATED SERVICES	START
5273691258	YALE School	9	5790	No	9/9/2024





**Reports to Board**

- 1. Board Committee Reports
- 2. Administration Reports
- 3. W.E.A. Representative
- 4. Home and School Representative
- 5. Support Education in the Wildwoods
- 6. Parent Teacher Connection

**Information and Proposal Item(s) for Board Discussion**

**Future Dates**

The public hearing on the budget and the next meeting of the Board will be held on **Wednesday, August 21, 2024**, at 5:30 p.m. in the Wildwood High School Library.

**Public Discussion Closed Session (as necessary)**

In accordance with N.J.S.A.10:4-12.b of the Open Public Meetings Act, and Board of Education Resolution, due to matters involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- Confidential financial matters;
- Other: \_\_\_\_\_

The Board of Education will now enter closed session to deliberate these matters and shall disclose the closed session discussions to the public at the conclusion of the matters in question. It is anticipated that the Board will return to Open Session at approximately.

Formal action \_\_\_\_\_ may / \_\_\_\_\_ may not be taken on these items by the Board of Education upon returning to Open Session.

**CLOSED SESSION ADJOURNMENT**

	TIME	MOTION	SECOND
<b>BEGIN CLOSED SESSION</b>			
<b>END CLOSED SESSION</b>			

**Any Other Matters in Need of Immediate Attention**

**REGULAR MEETING ADJOURNMENT**

TIME	MOTION	SECOND

**WILDWOOD BOARD OF EDUCATION  
WILDWOOD MIDDLE/HIGH SCHOOL LIBRARY  
WEDNESDAY, JULY 10, 2024**

**ADDENDUM**

**\*\*A18. Approve Transfers**

The Board Secretary and the Superintendent recommend:  
that the Board approve the transfers for the month of July 2024, as submitted.

**\*\*A19. Award Bid: School Based Mental Health Services**

The Board Secretary and the Superintendent recommend:  
that the Board award the bid for School Based Mental Health Services to BestLife Counseling Services in  
the amount of \$96,462, as follows:

Wildwood Middle/High School:           \$64,308  
24 hours/week for 36 weeks at the hourly rate of \$74.43

Glenwood Avenue Elementary:           \$32,154  
12 hours/week for 36 weeks at the hourly rate of \$74.43

RFPs were requested by and sent to the following companies. No additional bids were received.

Education Intelligence, Inc	The Lincoln Center for Family and Youth
First Children Services	Effective School Solutions
Apertured	

**\*\*A20. Approve the 2024-2025 Administrative Organization Chart**

The Board Secretary and the Superintendent recommend:  
that the Board approved the 2024-2025 Administrative Organization Chart, as submitted.

**\*\*A21. Approve WEA-WBOE Sidebar Agreements: 11 Month Position**

The Board Secretary and the Superintendent recommends:  
that the Board approve the sidebar agreements between the WEA and the WBOE for the position of Post  
Secondary Counselor, as submitted.

**\*\*A22. Accept Superintendent Evaluation**

The Board Secretary recommends:  
that the Board accept the 2023-2024 Superintendent evaluation.

**\*\*A23. Employ Staff**

The Middle/High School and the Superintendent recommend:  
that the Board approve the following staff to fill vacancies in the Wildwood School District for the  
2024-2025 school year.

Employment is subject to a 90-day provisional basis, pending criminal history review and S414 clearance  
pursuant to N.J.S.A. 18A:6-7 to N.J.S.A. 18A:6-7.13, if applicable.

<b>Name</b>	<b>Position</b>	<b>Status</b>	<b>Location</b>	<b>Effective</b>	<b>Step/Salary</b>	<b>Replacing</b>
Katherine Dolinski	Post Secondary Counselor	Full Time	WHS	Aug 1, 2024 - June 30, 2025	MA/1 + 20 days \$79,516	New Position

**\*\*A24. Approve Staff: Bipartisan Safer Communities Act - Stronger Connections Grant**

The Assistant Principal/Supervisor of Literacy and Data Management and the Superintendent recommend:

that the Board approve the following staff members for the Bipartisan Safer Communities Act - Stronger Connections Grant for the 2024-2025 school year:

*Part-time Interventionist, to be paid \$40.00 per hour*

Amanda Pedano