

**WILDWOOD BOARD OF EDUCATION  
WILDWOOD HIGH SCHOOL AUDITORIUM  
WEDNESDAY, JANUARY 5, 2022  
5:30 PM WORK SESSION  
6:00 PM REORGANIZATION/REGULAR BUSINESS**

**REORGANIZATION/REGULAR MEETING**

**ANNUAL BOARD ORGANIZATION MEETING**

The reorganization meeting was called to order at \_\_\_\_\_ by, Jason Fuscellaro, Business Administrator/Board Secretary.

**Flag Salute**

All will rise and participate in the Pledge of Allegiance

**Open Public Meeting Statement**

Adequate notice of this meeting has been provided in compliance with Chapter 231 Laws of 1975, by virtue of the fact that notifications were sent to the Press of Atlantic City, the Cape May County Herald, and the City Clerk on December 23, 2021.

**Oath of Office/Swearing in New Members**

The School Solicitor will administer the school board oath to new board members and to sending district representatives.

**ROLL CALL:**

	Bannon		Harshaw		Murray
	Phillips		Quinlan		Rulon
	Sharpe		Taylor		Troiano
	NW Rep		WC Rep		

**Roll Call Information:** Wildwood Board of Education:

BOARD MEMBER	TERM EXPIRES
Carol Bannon	12/31/2022
Mary Rulon	12/31/2022
Josephine Sharpe	12/31/2022
Joseph Murray	12/31/2023
Kelly Phillips	12/31/2023
Lynn Quinlan	12/31/2023
Edward Harshaw	12/31/2024
Roberta Joy Taylor	12/31/2024
Ernest Troiano III	12/31/2024
David MacDonald, North Wildwood BOE	Annual Appointment
Toni Fuscellaro, Wildwood Crest BOE (Non-Voting Liaison)	Annual Appointment

**Election of President:**

Board Secretary asks for nominations for the position of President.

Motioned by \_\_\_\_\_, seconded by \_\_\_\_\_,

to nominate \_\_\_\_\_ for the position of President.

A roll call vote for President is taken:

	Bannon		Harshaw		Murray
	Phillips		Quinlan		Rulon
	Sharpe		Taylor		Troiano
	NW Rep		WC Rep		

\_\_\_\_\_ was elected President of the Board of Education.

*Conduct of the meeting will be conveyed to the Board President.*

**Election of Vice President:**

Board President asks for nominations for the position of Vice President.

Motioned by \_\_\_\_\_, seconded by \_\_\_\_\_,

to nominate \_\_\_\_\_ for the position of Vice President.

A roll call vote for Vice President is taken:

	Bannon		Harshaw		Murray
	Phillips		Quinlan		Rulon
	Sharpe		Taylor		Troiano
	NW Rep		WC Rep		

\_\_\_\_\_ was elected Vice President of the Board of Education.

**Appointment of Delegates**

The Board President will designate appointments to serve as delegates to the Cape May County School Boards Association (CMCSBA) and to the New Jersey School Boards Association (NJSBA)

**REORGANIZATION ITEMS 1. THROUGH 7. APPROVED BY CONSENSUS AGENDA**

**MOTION:** \_\_\_\_\_

**SECOND:** \_\_\_\_\_

	Bannon		Harshaw		Murray
	Phillips		Quinlan		Rulon
	Sharpe		Taylor		Troiano
	NW Rep		WC Rep		

**It is recommended that the Board approve the following items:**

**1. Appoint Board Secretary**

That Jason Fuscellaro be appointed as Board Secretary.

**2. Adopt Rules of Order/Parliamentary Procedure**

That the Wildwood Board of Education adopt "Parliamentary Procedure at a Glance" as its authority on parliamentary procedure.

**3. Code of Ethics/Training Session**

That the Wildwood Board of Education adopt the Code of Ethics for School Board Members contained within the School Ethics Act, C1781 P.L. 2001.;

RESOLVED, that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Wildwood Board of Education:

**CODE OF ETHICS**

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

#### **4. Open Public Meeting Resolution**

That the following resolution be used and referenced in opening all meetings of the Board of Education:

Adequate notice of this meeting has been provided in compliance with Chapter 231 Laws of 1975, by virtue of the fact that notifications were sent to the Herald, the Press of Atlantic City, and the City Clerk on (date).

RESOLVED that the Wildwood Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held in the Wildwood High School Library, located at 4300 Pacific Avenue, Wildwood, NJ 08260, work session at 5:30 p.m., regular business at 6:00 p.m. unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED that the Board of Education does hereby designate the Herald and The Press of Atlantic City as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that individuals or organizations desiring notification of Board Meetings shall request such notification through the Board Secretary's Office; and

BE IT FURTHER RESOLVED that the aBoard of Education will meet on the following dates for the 2021-2022 school year:

July 21, 2021	January 5, 2022*
August 18, 2021	February 16, 2022
September 15, 2021	March 16, 2022
October 20, 2021	April 27, 2022**
November 17, 2021	May 18, 2022
December 15, 2021	June 8, 2022***

*\*Required for installation of newly elected Board members, per statute*

*\*\*Rescheduled from April 20 due to Spring Break/Public Hearing on Budget*

*\*\*Rescheduled from June 15 due to graduation and end of year activities*

### **5. Closed Session Resolution**

That the following resolution be used and referenced for entering into closed session, when necessary, by the Board of Education:

In accordance with N.J.S.A.10:4-12.b of the Open Public Meetings Act, and Board of Education Resolution, due to matters involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- Confidential financial matters;
- Other:

The Board of Education will now enter closed session to deliberate these matters and shall disclose the closed session discussions to the public at the conclusion of the matters in question. It is anticipated that the Board will return to Open Session at approximately XXX p.m. Formal action may be taken on these items by the Board of Education upon returning to Open Session.

### **6. Board Policies/Regulations**

That the Board adopt all existing Board Policies and Regulations.

### **7. Doctrine of Necessity**

***That the following resolution be used and referenced when required:***

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set for the in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

**Being no further reorganization business, the Board will move to regular session.**

**REGULAR BUSINESS**

ROLL CALL					
	Bannon		Harshaw		Murray
	Phillips		Quinlan		Rulon
	Sharpe		Taylor		Troiano
	NW Rep		WC Liaison (Non Voting)		

**Public Discussion Regarding Agenda Items**

Up to fifteen minutes will be given to the public for discussion of AGENDA ITEMS ONLY with each speaker limited to three minutes.

**AGENDA ITEMS A1 THROUGH A8 APPROVED BY CONSENSUS AGENDA (Sending districts may vote on these) *\*\*Denotes motions that sending districts are permitted to vote on.***

MOTION:			SECOND:		
	Bannon		Harshaw		Murray
	Phillips		Quinlan		Rulon
	Sharpe		Taylor		Troiano
	NW Rep				

**Board Secretary Certification**

Pursuant to N.J.S.A. 6:23-2.11 (c), I certify that as of December 31, 2021, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

**\*\*A1. Approve Minutes**

The Board Secretary recommends:  
that the Board approve the minutes of the December 15, 2021 work session, regular and closed session meetings.

**\*\*A2. December Payments, Addendum**

The Board Secretary recommends:  
that the Board approve the additional payments from and to accept the final payment list from December 15, 2021, identified by date, and to accept the final payment list from December 2021, in the amount of \$1,075,277.24

Fund 10	General Acct.	\$	925,322.38
Fund 20	Grants Acct.	\$	133,166.76
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria	\$	0.00

Fund 62	Health Benefits	\$	0.00
Fund 90	Payroll Agency	\$	16,788.10

**\*\*A3. January Payments**

The Board Secretary recommends:

that the Board approve the following payments totaling \$290,196.49 from the January 5, 2022 bill list, as follows:

Fund 10	General Acct.	\$	189,610.81
Fund 20	Grants Acct.	\$	100,585.68
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria	\$	0.00
Fund 90	Payroll Agency	\$	0.00

**\*\*A4. Approve Second Reading of New and Revised Policies and Regulations**

The Business Administrator and the Superintendent recommend:

that the Board approve second reading of the policies and regulations as listed below:

Strauss Esmay Alert	Policy/Bylaw/Regulation #	Policy/Bylaw/Regulation Title
224	P 1648.11	The Road Forward COVID-19 – Health and Safety (M) (New) (Appendices revised from 1st reading)
224	P 2422	Comprehensive Health and Physical Education (M) (Revised)
224	P 2467	Surrogate Parents and Resource Family Parents (M) (Revised)
224	P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
224	P 5116	Education of Homeless Children (Revised)
224	P & R 7432	Eye Protection (M) (Revised)
224	P 8420	Emergency and Crisis Situations (M) (Revised)
224	R 8420.1	Fire and Fire Drills (M) (Revised)
224	P 8540	School Nutrition Programs (M) (Revised)
224	P 8550	Meal Charges/Outstanding Food Service Bill (M) (Revised)
224	P 8600	Student Transportation (M) (Revised)
224	P 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
224	P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
224	P 6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
224	P 6311	Contracts for Goods or Services Funded by Federal Grants (M)M (Revised)
224	P 1648.11	The Road Forward COVID-19 – Health and Safety (M) (New)
ABOLISHED		
224	P 5114	Children Displaced by Domestic Violence (Abolished)
224	P 8810	Religious Holidays (Abolished)
224	P 1648	Restart and Recovery Plan (M) (Abolished)
224	P 1648.02	Remote Learning Options for Families (M) (Abolished)
224	P 1648.03	Restart and Recovery Plan – Full-Time Remote Instruction (M) (Abolished)

**\*\*A5. Approve Police Services Agreement with City of Wildwood**

The Board Secretary and the Superintendent recommend:  
that the Board approve the Police Services Agreement with the City of Wildwood for the period January 1, 2022 through December 31, 2022, in the amount of \$60,000 payable in two installments of \$30,000.00 due in January and July.

**\*\*A6. Approve Submission of Amendment of ESEA grant**

The Board Secretary and the Superintendent recommend:  
that the Board approve the submission of the amended ESEA Grant to allow for carryover, as follows.

	ORIGINAL GRANT	Transferred	CARRYOVER FUNDS	AMENDED GRANT
TITLE I	\$ 564,998.00	\$ 10,787.00	\$ 20,040.00	\$ 595,825.00
TITLE I SIA	\$ 10,000.00	\$ -	\$ 16,400.00	\$ 26,400.00
TITLE IIA	\$ 50,134.00	\$ 4,911.00	\$ -	\$ 55,045.00
TITLE III	\$ 26,967.00	\$ 25,784.00	\$ 4,038.00	\$ 56,789.00
TITLE III WEST CAPE MAY	\$ -	\$ -	\$ 66.00	\$ 66.00
TITLE III WOODBINE	\$ 4,198.00	\$ -	\$ 2,658.00	\$ 6,856.00
TITLE III IMMIGRANT	\$ 1,610.00	\$ -	\$ 501.00	\$ 2,111.00
TITLE IV	\$ 41,482.00	\$ (41,482.00)	\$ -	\$ -
	\$ 699,389.00	\$ -	\$ 43,703.00	\$ 743,092.00

**\*\*A7. Accept Resignation/Retirement**

The Superintendent recommends:  
that the Board accept the resignation/retirement of Kerry Hall, In School Suspension, effective July 1, 2022, with regret.

**\*\*A8. Approve Leave of Absence and FMLA Request**

The Superintendent recommends:  
that the Board approve the leave of absence for employee #5037, effective January 12, 2022 with an anticipated return date of April 12, 2022. Accumulated sick, personal and vacation time will be used during this leave. Upon exhaustion of all accumulated days, leave will become unpaid. FMLA will run concurrently.

**\*\*A9. Approve Athletic Game Worker Positions**

The Middle/High School Principal and the Superintendent recommend:  
that the following individual(s) be approved as athletic workers (Includes positions of Site Manager, Security, Gate Attendant, Clock Operator, Official Scorer, Announcer, etc.) for athletic events during the 2021-2022 school year and be paid in accordance with the approved rate schedule.

Megan Falzone

**AGENDA ITEMS B1 THROUGH B3 APPROVED BY CONSENSUS AGENDA**

MOTION:			SECOND:		
	Bannon		Harshaw		Murray
	Phillips		Quinlan		Rulon
	Sharpe		Taylor		Troiano

**B1. Employ Staff**

The Elementary School Principal and the Superintendent recommend:  
that the Board approve the following staff to fill vacancies in the Wildwood School District for the 2021-2022 school year.

Employment is subject to a 90-day provisional basis, pending criminal history review and S414 clearance pursuant to N.J.S.A. 18A:6-7 through N.J.S.A. 18A:6-7.13.

NAME	POSITION	STATUS	LOCATION	EFFECTIVE	SALARY/RATE	REPLACING
Jones, Juanita	Spec Ed Teacher	Interim	GAES	2/02/2022-5/05/2022	Step 1/BA per diem \$339.13	M. Santiago

**B2. Approve Parent Involvement Hours**

The Supervisor of Curriculum and Instruction and the Superintendent recommend:  
that the Board approve Juvetsy Hernandez for after school Title I Parent Involvement Activities at the rate of \$32.50 per hour, not to exceed 2 hours per event. These activities are to be held after normal school hours.

**B3. Out of District Placement – Receiving**

The Business Administrator and the Superintendent recommend:  
that the Board approve the non-resident district placement of the following McKinney Vento eligible students, including tuition and applicable transportation and/or related costs. McKinney Vento status will expire after the period of one year, unless permanent residency is obtained sooner. Tuition and any associated costs to be billed in accordance with Cape May County Homeless Agreement, if applicable.

Student #	Gr	SpedEd	Effective	Resident District	Reason
12854	K	Yes	12/07/2021	Woodbine (5840)	McKinney Vento
12855	PK	No	12/07/2021	Woodbine (5840)	McKinney Vento

**REPORTS:**

**Security and Fire Drills**

The Security and Fire Drill Practice lockdowns were conducted as follows:

**Wildwood Middle/High School**

WMS/HS, Fire 12/03/2021  
 WMS/HS, Security 12/14/2021

**Glenwood Avenue Elementary School**

Glenwood, Fire 12/02/2021  
 Annex, Fire 12/02/2021  
 Glenwood, Security 12/10/2021  
 Annex, Security 12/09/2021

**Report from Student Council and/or Other Student**

Student should stand and give report.

**Reports to Board**

1. Board Committee Reports
2. Administration Reports
3. W.E.A. Representative
4. Home and School Representative
5. Support Education in the Wildwoods
6. Parent Teacher Connection

**Information and Proposal Item(s) for Board Discussion****Future Dates**

The regular meeting of the Board will be held on **Wednesday, February 16, 2022**, at 5:30 p.m. the Wildwood High Auditorium. In the event that Covid-19 restrictions are in place, this may be a virtual meeting and login details will be available on the district website.

**Public Discussion**

It is requested that any person wishing to speak to the Board, stand, and give his/her name and topic they wish to speak on.

**Superintendent's Report****Closed Session (as necessary)**

In accordance with N.J.S.A.10:4-12.b of the Open Public Meetings Act, and Board of Education Resolution, due to matters involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- Confidential financial matters;
- Other: \_\_\_\_\_

The Board of Education will now enter closed session to deliberate these matters and shall disclose the closed session discussions to the public at the conclusion of the matters in question. It is anticipated that the Board will return to Open Session at approximately.

Formal action \_\_\_\_\_ may / \_\_\_\_\_ may not be taken on these items by the Board of Education upon returning to Open Session.

OPEN		MOTION		SECOND
CLOSE				

**Other Matters in Need of Immediate Attention**

ADJOURNMENT		MOTION		SECOND

**WILDWOOD BOARD OF EDUCATION  
WILDWOOD HIGH SCHOOL AUDITORIUM  
WEDNESDAY, JANUARY 5, 2022**

**ADDENDUM**

**\*\*A10. Approve COVID-19 Tracing Nurse Hours**

The Business Administrator and the Superintendent recommend:  
that the Board approve Ruthanne Johnson and Michelle Karayiannis for COVID-19 contact tracing after contractual hours at the rate of \$32.50 per hour, not to exceed a total of 100 hours each. These hours will be paid with CARES funds.

**\*\*A11. Payment of Cafeteria Bill**

The Business Administrator and the Superintendent recommend:  
that the Board approve the payment of the cafeteria bill to Chartwells in the amount of \$93,004.16 for the month of December 2021.

**\*\*A12. Approve Athletic Game Worker Positions**

The Assistant Principal/Athletic Director recommend and the Superintendent recommend:  
that the following individual(s) be approved as athletic workers (Includes positions of Site Manager, Security, Gate Attendant, Clock Operator, Official Scorer, Announcer, etc.) for athletic events during the 2021-2022 school year and be paid in accordance with the approved rate schedule.

David Perro