

**WILDWOOD BOARD OF EDUCATION
WILDWOOD HIGH SCHOOL LIBRARY
WEDNESDAY, JANUARY 17, 2024
5:30 PM WORK SESSION
6:00 PM REGULAR BUSINESS**

WORK SESSION

ROLL CALL									
	Harshaw		Kieninger		Murray		MacDonald (NW)		Phillips
	Quinlan		Rulon		Sharpe		Taylor		Troiano

OTHER PARTIES PRESENT									
	J. Kummings Superintendent		J. Fuscellaro Business Admin		K. Prinz, Esq. Solicitor		Crest Liaison		Student Board Rep

Items for Discussion

Closed Session

In accordance with N.J.S.A.10:4-12.b of the Open Public Meetings Act, and Board of Education Resolution, due to matters involving:

- ☐ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- ☐ Any matter pertaining to student confidentiality;
- ☐ Any matter pertaining to personnel or negotiations;
- ☐ Any matter pertaining to litigation;
- ☐ Confidential financial matters;
- ☐ Other: _____

The Board of Education will now enter closed session to deliberate these matters and shall disclose the closed session discussions to the public at the conclusion of the matters in question. It is anticipated that the Board will return to Open Session at approximately _____.

Formal action _____ may / _____ may not be taken on these items by the Board of Education upon returning to Open Session.

CLOSED SESSION ADJOURNMENT

	TIME	MOTION	SECOND
OPEN CLOSED SESSION			
ADJOURN CLOSED SESSION			

WORK SESSION ADJOURNMENT. There being no further business, the work session is adjourned and the Board will move to the regular meeting.

TIME	MOVED BY	SECOND
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REGULAR MEETING
CALL TO ORDER _____ P.M.

WBOE ROLL CALL									
	Harshaw		Kieninger		Murray		MacDonald (NW)		Phillips
	Quinlan		Rulon		Sharpe		Taylor		Troiano

OTHER PARTIES PRESENT									
	J. Kummings Superintendent		J. Fuscellaro Business Admin		K. Prinz, Esq. Solicitor		L. Bernstein Crest Liaison		Student Board Rep

All will rise and participate in the Pledge of Allegiance.

Open Public Meeting Statement

Adequate notice of this meeting has been provided in compliance with Chapter 231 Laws of 1975, by virtue of the fact that notifications were sent to the Press of Atlantic City, the Cape May County Herald, and the City Clerk on January 12, 2024.

Board Certification

Pursuant to N.J.A.C. 6:23-2.11(c), the Wildwood Board of Education certifies that as of December 31, 2023 after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.11(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Public Discussion Regarding Agenda Items

The Board of Education recognizes the value of public comment on educational issues and has designated this portion of the meeting for members of the community to comment at this time on agenda items only. There will be an opportunity at the end of the meeting for the public to comment on school matters of community interest.

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date

Public participation shall be governed by the following rules per Board of Education Bylaw 0167:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:

- a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
- b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
- c. Request any person to leave the meeting when that person does not observe reasonable decorum;
- d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
- e. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
- f. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

AGENDA ITEMS A1 THROUGH A13 APPROVED BY CONSENSUS AGENDA (Sending districts may vote on these) *Denotes motions that sending districts are permitted to vote on.***

MOTION:	SECOND:
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Harshaw	Kieninger	MacDonald (NW)	Murray	Phillips
Quinlan	Rulon	Sharpe	Taylor	Troiano

****A1. Appointment of Delegates**

The Board President will designate appointments to serve as delegates to the Cape May County School Boards Association (CMCSBA) and to the New Jersey School Boards Association (NJSBA)

****A2. Approve Minutes**

The Board Secretary recommends:

that the Board approve the minutes of the December 20, 2023, work session, closed session and regular meeting minutes and the January 3, 2024 closed session, reorganization and regular business minutes.

****A3. December Payments, Addendum**

that the Board approve the additional payments from December 20, 2023, identified by date, and to accept the final payment list from December 2023, in the amount of \$1,837,726.57.

Fund 10	General Acct.	\$	1,460,828.30
Fund 20	Grants Acct.	\$	272,574.68
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria	\$	103,345.59
Fund 62	Health Benefits	\$	0.00
Fund 90	Payroll Agency	\$	978.00

****A4. January Payments**

that the Board approve the following payments totaling \$739,030.81 from the January 17, 2024 bill list, as follows:

Fund 10	General Acct.	\$	639,474.43
Fund 20	Grants Acct.	\$	99,276.98
Fund 30	Capital Projects	\$	0.00

Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria	\$	0.00
Fund 90	Payroll Agency	\$	279.40

****A5. Approve Financial Reports: BSR/Treasurer**

The Board Secretary and the Superintendent recommend:
that the Board approve the Treasurer's Report and the Board Report of Receipts and Expenditures in accordance with N.J.S.A. 18A:17-8 and 18A:17-9 for the month of December 2023. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of December 2023.

****A6. Approve Transfers**

The Board Secretary and the Superintendent recommend:
that the Board approve the transfers for the months of December 2023 and January 2024, as submitted.

****A7. Approve Grant Submission: NJ Learning Acceleration Program: High Impact Tutoring**

The Assistant Superintendent of Curriculum and Instruction and the Superintendent recommend:
that the Board approve the submission of the NJ Learning Acceleration Program: High Impact Tutoring Grant application to the NJDOE in the amount of \$97,000.00, for the period March 20, 2024 through December 31, 2024.

****A8. Approve Professional Services Agreement: InSite Health Services**

The Assistant Principal and Supervisor of Literacy and Data Management and the Superintendent recommends:
that the Board approve the professional services agreement with InSite Health Services to provide mental health services at the annual rate of \$35,000, to be funded via Bipartisan Safer Communities Act-Stronger Connections Grant.

****A9. Approve Medical Leave of Absence/FMLA**

The Board Secretary and the Superintendent recommends:
that the Board approve the medical leave of absence and Federal Medical Leave Act (FMLA) request of employee #4279, effective January 16, 2024 with an anticipated return date of January 31, 2024.
Employee will use accumulated sick, personal and vacation days. FMLA may not exceed a period of 60 days and will run concurrently with sick, personal and vacation time.

****A10. Approve Substitute Teachers/Homebound Instructors, Teacher Aides, Secretaries and Security**

The Assistant Superintendent of Curriculum & Instruction and the Superintendent recommend:
that the following name(s) be added to the 2023-2024 substitute secretary list and be paid at the rate of \$120 per day.

Daniella Claxton

Angelica Feliciano

Jorimar Velez

****A11. Approve Athletic Game Worker Positions**

The Athletic Director/Vice Principal and the Superintendent recommend:
that the following individual(s) be approved as athletic workers (Includes positions of Site Manager, Security, Gate Attendant, Clock Operator, Official Scorer, Announcer, etc.) for athletic events during the 2023-2024 school year and be paid in accordance with the approved rate schedule.

Richard Hans

****A12. Approve Proctors: After Hours/Homebound Instruction**

The Child Study Team Supervisor, the Middle/High School Principal and the Superintendent recommend: that the Board approve the following staff members to serve as proctors for After Hours/Homebound Instruction, at the rate of \$35.50 per hour:

Jennifer Rickert

****A13. Home Instruction**

The Child Study Team Supervisor, the Middle/High School Principal and the Superintendent recommend: that the Board approve home instructional hours for the following student(s), effective dates and hourly rates as listed:

Student #	Provider/Method	Rate	Effective	Reason
2321979612	J. Rickert	\$35.50/hr	1/11/2024-3/21/2024	Medical

AGENDA ITEM B1 THROUGH B3 APPROVED BY CONSENSUS AGENDA (Sending districts may not vote)

MOTION:	SECOND:
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Harshaw	Kieninger	Murray	Phillips	Quinlan
Rulon	Sharpe	Taylor	Troiano	

B1. Approve PEA Carryover Spending Plan Request

Approve submission of Preschool Education Aid (PEA) Carryover funds to be included in the 2023-2024 Spending Plan request. The district will include \$207,443.73 in carryover in the 2023-2024 Spending Plan.

B2. Approve Medical Leave of Absence/FMLA

The Board Secretary and the Superintendent recommends:

that the Board approve the medical leave of absence and Federal Medical Leave Act (FMLA) request of employee #4604, effective January 12, 2024 with an anticipated return date of January 29, 2024.

Employee will use accumulated sick days. FMLA may not exceed a period of 60 days and will run concurrently with sick, personal and vacation time.

B3. Approve Maternity Leave/FMLA/NJFLA Request

The Board Secretary and the Superintendent recommends:

that the Board approve the maternity leave of absence and FMLA/NJFLA request submitted by employee #5106 effective June 3, 2024 with an anticipated return date of November 15, 2024. Employee will use 50 accumulated sick days during said leave, with the remainder unpaid. FMLA/NJFLA will be in effect and run concurrently.

REPORTS**Security and Fire Drills**

The Security and Fire Drill Practice lockdowns were conducted as follows:

Wildwood Middle/High	Glenwood Ave Elementary	GAES Annex
12/19/2023 Fire	12/05/2023 Fire	12/05/2023 Fire
12/12/2023 Security	12/21/2023 Security	12/21/2023 Security

Report from Student Council and/or Other Student

Student should stand and give report.

Reports to Board

1. Board Committee Reports
2. Administration Reports
3. W.E.A. Representative
4. Home and School Representative
5. Support Education in the Wildwoods
6. Parent Teacher Connection

Information and Proposal Item(s) for Board Discussion

Future Dates

The reorganization meeting of the Board will be held on **Wednesday, February 21, 2024**, at 5:30 p.m. in the Wildwood High School Library.

Public Discussion The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest and has designated this portion of the meeting for members of the community to comment on any matter/subject relative to school operations.

The length of this meeting segment is determined by the Board so as to best enable the Board to complete its business for the evening. If your comment is in the form of a question, school district personnel will get back to you within a reasonable amount of time with the requested information.

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- f. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

Closed Session (as necessary)

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CLOSED SESSION ADJOURNMENT

	TIME	MOTION	SECOND
BEGIN CLOSED SESSION			
END CLOSED SESSION			

Any Other Matters in Need of Immediate Attention

REGULAR MEETING ADJOURNMENT

TIME	MOTION	SECOND

**WILDWOOD BOARD OF EDUCATION
WILDWOOD MIDDLE/HIGH SCHOOL LIBRARY
WEDNESDAY, JANUARY 17, 2024**

ADDENDUM

****A14. Award Bid: Emergency Contract MS/HS Auditorium**

The Board Secretary and the Superintendent recommend:
that the Board accept the quote from B&G Restoration, Inc. in the amount of \$11,500.00 for clean up and stabilization in the WHS Auditorium. Due to the urgent nature, this work is being performed on an emergency basis and falls under the bid threshold. Competitive quotes were sought.

****A15. Accept Bids: Internet and WAN Services**

The Board Secretary and the Superintendent recommend:
that the Board award the contract for internet and WAN services to Comcast Business, at the rate of \$4,836.27/month to be subsidized via e-Rate funding.

****A16. Approve Revision of WHS Student Handbook**

The Assistant Superintendent of Curriculum & Instruction and the Superintendent recommend:
that the Board approve revision of the Wildwood High School Student Handbook.

****A17. Approve Proctors: Wednesday/Saturday School & Detention**

The Middle/High School Principal and the Superintendent recommend:
that the Board approve the following staff members to serve as proctors for Wednesday/Saturday School and Detention, at the rate of \$35.50 per hour:

Michele Shaw

B4. Accept Notice of Retirement

The Superintendent recommends:
that the Board accept the notice of retirement from Deborah Schwitters, Elementary Teacher effective April 1, 2024, with regret.

B5. Approve Submission of Waiver Application for Preschool Facilities

The Assistant Superintendent of Curriculum & Instruction and the Superintendent recommend:
that the Board approve the submission of the NJ Department of Education Waiver Application for Preschool Facilities to the NJ Department of Education for the 2023-2024 school year.