New Jersey Department of Health (NJDOH) guidance identifies school closure as a potential strategy to limit transmission within a community. In the event that a district or charter school, in collaboration and consultation with its local health agency, determines that it is in the best interests of students and staff to close individual schools or the entire district, the district or charter school may utilize home instruction to provide instructional services to enrolled students. The provision of home instruction services should be guided by N.J.A.C. 6A:16-10.1 and may include direct services, online instruction, services provided through contract with another district board of education, and/or any other means developed by the district to meet the needs of all students in the district. Any day in which all students impacted by a public health-related school closure have access to home instruction services provided in alignment with this guidance will count as a day in which the board of education has provided public school facilities toward its compliance with the 180-day requirement in N.J.S.A. 18A:7F-9.

<table>
<thead>
<tr>
<th>County</th>
<th>Cape May</th>
</tr>
</thead>
<tbody>
<tr>
<td>District</td>
<td>Wildwood City</td>
</tr>
<tr>
<td>Chief School Administrator/ Charter Lead Name</td>
<td>J. Kenyon Kummings</td>
</tr>
<tr>
<td>Phone Contact</td>
<td>609-522-4157</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Plan Component Question 1</th>
<th>Mark Yes or No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does the plan include equitable access to instruction for all students?</td>
<td>Yes</td>
</tr>
<tr>
<td>Does the plan include an overall demographic profile for your district, including students counts for state funded pre-school, homeless, low socioeconomic (LSE), Students with Disabilities, and English Language Learners (ELLs)?</td>
<td>Yes</td>
</tr>
<tr>
<td>Does the plan ensure that all students, with their varied and age-appropriate needs, are addressed through the plan?</td>
<td>Yes</td>
</tr>
<tr>
<td>Does the plan demonstrate a working knowledge (data summary or narrative) of student access to technology for grades identified in your plan as being served by one or more online platforms?</td>
<td>Yes</td>
</tr>
</tbody>
</table>
### Notes on Question 1

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### Plan Component Question 2

**Does the plan address the provision of appropriate special education and related services for students with disabilities?**

**Mark Yes or No:** Yes

**Suggestions for consideration:**
- Does the plan include adapted materials and assignments to meet student needs?
- Does the plan prepare for how evaluations, Individualized Education Program (IEP) reviews, eligibility meetings and reevaluation meetings, will be rescheduled?
- Does the plan include communication with all parents, including those of students in out-of-district schools and contracted providers (e.g., Head Start and private preschool providers), in their native language?
- Does the plan consider the needs of students who are medically fragile?
- Does the plan outline the determination of how related services will be provided or how compensatory services for related services will be determined?
- Does the plan include communication with out-of-district schools where district students are attending including what will happen if the district is closed and the school is not?
- Does the plan consider transportation for students attending out-of-district schools and when and how to inform vendors if schools close?

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### Notes on Question 2

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### Plan Component Question 3

**Does the plan address the provision of school nutrition benefits or services for eligible students?**

**Mark Yes or No:** Yes

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## Notes on Question 3

Per the New Jersey Department of Agriculture, Districts should provide the following information in their plan so it can be passed on to the New Jersey Department of Agriculture in the event the pending waiver request before the United States Department Agriculture is granted:

<table>
<thead>
<tr>
<th>SFA Name:</th>
<th>Wildwood Public Schools</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agreement #:</td>
<td>095790</td>
</tr>
<tr>
<td>Date Meal Distribution will begin:</td>
<td>3-17-20</td>
</tr>
<tr>
<td>Date Meal Distribution will end:</td>
<td>To be determined</td>
</tr>
<tr>
<td>Schools/Site where distribution of meals will take place:</td>
<td>Wildwood High School/ Middle School</td>
</tr>
</tbody>
</table>

Meals to be claimed for reimbursement per day: 1800
(up to two meals, or one meal and one snack, per child per day)

Please outline the SFA’s method(s) for meal distribution, including meal content and meal counting and claiming procedure. If the SFA plans to provide meals for multiple days, please outline the plan below. Include how all food safety requirements will be met.
Meals will be distributed in the school courtyard each day between 9:00 and 10:30 AM. Class rosters will be used to count and claim meals.
Wildwood Public Schools

COVID-19

Long-term Closure Educational Plan

March 19, 2020

In the event that the Wildwood Public Schools are ordered by the Cape May County or New Jersey Department of Health to close schools for an extended period of time, the district has developed a plan to continue educational and nutrition services to all students PreK-12 in order to credit school days toward the 180 requirement. Per the NJDOE memo regarding COVID-19 dated March 5, 2020, "The planned services should include equitable access to instruction for all students. Each preparedness plan should also address the provision of appropriate special education and related services for students with disabilities and the provision of school nutrition benefits or services for eligible students." The following outlines the district’s plan to meet said provisions:

Equitable Access to Instruction for All Students

- District teachers will develop online plans for instruction based on current instructional points in curricula in grades PreK-12. These will be posted on the district website by grade level and department and connected to Google classroom and other available platforms where developmentally appropriate. Specialized, age-appropriate instructions and materials have been developed for Early Childhood students and have been provided for families electronically, on paper, and have been translated into Spanish. Teachers at all grade levels will be in contact electronically and by phone with all families regularly.
- The district will make robo calls each night prior to a closed school day to remind parents that school is closed, where to find the lessons on the district’s website, and also instructing them on how to receive paper copies of materials if they do not have internet access and/or the necessary technology in their home. All calls and written communication will be in English and Spanish.
- Information on how to acquire subsidised internet access will also be made available online and in paper form.
- The district and district teachers have a working knowledge of the level of student access to the internet and online platforms and will ensure that alternate plans are available for those without access to specific platforms or technology. Teachers will make contact with families regularly who do not show evidence of having logged in to online platforms.
- Teachers have chosen to use online platforms with which students have previously demonstrated experience.
- The district will provide translation and interpreting services upon request for teachers to provide equitable access to Spanish speaking and other non-English speaking families.
Demographic Profile

- The Wildwood Public Schools serves 864 students within district schools in grades PreK - 12. Forty students with IEPs are in Out of District placements. The district provides state funded preK for 81 three and four year old students. Four-percent of the district’s students are homeless. Eighty-five percent of students are eligible for free or reduced lunch. Seventeen percent of students are English Learners. Twenty-one percent of students are classified as Students with Disabilities.

Special education and Related Services for Students with Disabilities

- The Child Study Team Supervisor and case managers will oversee development of online plans to ensure that IEP goals are addressed. Paper copies of these plans will also be provided through the above referenced system of communication. All calls and written communication will be in English and Spanish.
- Child Study Team IEP meetings due to expire while the district is closed will occur via phone conferences, to include all members of the IEP team, including a translator if necessary. All annual review IEP meetings will be rescheduled. Social Work assessments can be conducted through telephone calls. All other evaluations, eligibility, and re-evaluation meetings will be rescheduled.
- Communication with all parents including those in Out-of-District placements and contracted providers will be provided in the parents’ native language. The district does not contract with Head Start or private preschools.
- All educational plans for medically fragile students have been addressed through the IEP process.
- Assistive technology will be sent home with students if required by the IEP.
- Activity sheets in paper form will be provided to ensure related services such as speech, and occupational and physical therapy continue. CST staff will monitor the amount of time that students are not receiving in person services in order to determine the individual eligibility for compensatory hours. Opportunities to make up the missed hours will be created for families to access once school is reopened.

Provision of School Nutrition Benefits or Services for Eligible Students

SFA Name: Wildwood Public Schools
Agreement Number: 095790

- Meal distribution will begin Tuesday, March 17, 2020
- Meal distribution will end: Date to be determined
- Meals will be distributed for the school district at Wildwood High School/Middle School, 4300 Pacific Avenue, Wildwood, NJ 08260. Distribution of breakfast and lunch will occur in the Wildwood High School/Middle School Courtyard between 9 and 10:30 AM each day. Temporary shelters will be set up at the distribution location in the event of inclement weather.
• Meal content: Breakfast will consist of cereal or breakfast bar, fruit, juice, and milk. Lunch will consist of a sandwich, milk, juice, snack, and water bottle.
• Meal counting and claiming will be done through use of class rosters.
• The District is a Community Eligibility Provision district. All students are eligible for breakfast and lunch daily. A total of two meals per day per student including out-of-district students will be provided for a total for reimbursement of 1800 meals.
• The district’s daily robocalls will inform parents on how to acquire food for their children. Instructions for doing so will also be posted on the district’s website in English and Spanish.

Essential Personnel (Role, workstream and duties)

1. Central Administration (7 Total)
   a. Superintendent – Assigned 24/7 during closure– Oversees all coordination efforts
   b. School Business Administrator (1 Total) - in daily – regular responsibilities
   c. Supervisor of Data and Technology (1 Total) on a rotating basis – regular Responsibilities
   d. Supervisor of Curriculum & Instruction (1 Total)– on a rotating basis – regular Responsibilities
   e. Supervisor of Child Study Team (1 Total) - on a rotating basis – regular responsibilities
   f. Supervisor of Buildings and Grounds(1 Total) - on a rotating basis – regular responsibilities
   g. Supervisor of Maintenance (1 Total) - on a rotating basis – regular responsibilities

2. Secretaries (7-9 Total) on a rotating basis to cover schools and BOE Office –regular duties

3. Building Administrators (4=2 Principals and 2 Assistant Principals) on a rotating basis to cover schools – regular Duties

4. All custodians – (9 Total) daily -on a rotation - regular duties

5. Bus Drivers (1 Total) on call if needed

6. Food Service – (3-5 Total) employees daily including manager – preparation and distribution of breakfast and lunch for eligible students

7. Teachers (94 Total) using remote learning. Regularly communicate with students throughout the day 7 hours and 50 minutes daily. Accessing building temporarily to update materials.

8. Child Study Team -(4 Total) -on a rotation - regular duties