



NOTICE OF JOB POSTING
JUNE 20, 2024

POST SECONDARY COUNSELOR 11 Month Position

Must be able to work with minimal supervision. Requires skill and good judgment in communicating with faculty, staff, parents and members of the community. Strong interpersonal and communication skills, written and verbal required. Must have demonstrated team player experience. Must possess excellent organizational skills and the ability to prioritize.

Requirements:

- Valid NJDOE Certification and School Services Personnel Services endorsement or eligibility
- Experience as determined by the Board; knowledge of computerized master schedule development, college and career exploration platforms, and effective use of student database
- Broad knowledge of testing and evaluation, theories of individual and group guidance techniques, elementary/secondary school guidance program design, and career/educational information and placement
- Required criminal history review, health physical.

Job Goal:

To help students achieve personal fulfillment by providing them with guidance and counseling services to make successful personal, educational and educational life plans.

SALARY: Competitive salary offered, beginning at \$73,000.

Posting shall remain open for a minimum of (10) days, or until a suitable candidate is found. Please apply via email to employment@wvschools.org with the position you are applying for clearly stated in the subject line or in writing to:

Mrs. Trisha Lemma, Middle/High School Principal
Wildwood Public Schools
4300 Pacific Avenue
Wildwood, NJ 08260

cc: T. France, WEA President